Management Staff:
Charles L. Rough, Jr., Town Manager
Dwight L. Moore, Town Attorney
Joanna Gutierrez, Town Clerk
Dennis Ivey, Assistant Town Manager
Lauren Gill, Assistant to the Town Manager/ Business & Housing Services Director
Albert McGreehan, Community Development Director
Dennis Schmidt, Public Works Director/Town Engineer
Denise Farrell, Human Resources/Risk Management
Mark Haunschild, Fire Chief
Gerald Carrigan, Police Chief
Gina Will, Finance Director

Town Council:
Frankie Rutledge, Mayor
Steve "Woody" Culleton, Vice Mayor
Joe DiDuca
Scott Lotter
Alan White

TOWN COUNCIL AGENDA

REGULAR MEETING - 6:00 P.M. – June 23, 2009

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate, please contact the Town Clerk's Dept., at 872-6291 at least 48 hours in advance of the meeting. Hearing assistance devices for the hearing impaired are available from the Town Clerk.

If you wish to address the Town Council on any matter on the Agenda, it is requested that you complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the Council Meeting.

All writings or documents which are related to any item on an open session agenda and which are distributed to a majority of the Town Council within 72 hours of a Regular Meeting will be available for public inspection at the time the subject writing or document is distributed to a majority of the subject body. The information will be available at the Town Hall in the Town Clerk's Department at 5555 Skyway, Paradise, California, during regular business hours Monday through Thursday from 8:00 a.m. to 5:00 p.m.

1. OPENING

a. Call to Order
b. Pledge of Allegiance to the Flag of the United States of America
c. Invocation
d. Roll Call
e. Presentation: Certificate of Appreciation to the Boys and Girls Club for participation in the American Cancer Society "Relay for Life" Event

TOWN OF PARADISE
COUNCIL AGENDA SUMMARY
DATE: June 23, 2009

ORIGINATED BY: Gerald W. Carrigan, Chief of Police **AGENDA ITEM:** 3(c)

REVIEWED BY: Charles Rough, Jr., Town Manager

SUBJECT: Retirement of Paradise Police Department's K-9, "Rudy".

COUNCIL ACTION REQUESTED: Authorize Officer Robert Haskins to purchase retiring K-9, "Rudy" from the Town of Paradise for $1.00.

BACKGROUND: "Rudy" has been a Protection and Drug detection dog since August 2000. Rudy was assigned to Officer J.C. Gebbia in July 2006. In his nine years in police service, Rudy assisted in searching for firearms discarded by suspects during foot pursuits, tracked, searched and located hidden suspects, and conducted vehicle and building searches for drugs. Rudy is looking forward to retirement at the age of 10 and living the good life at the expense of his new master, Officer Haskins.

FINANCIAL IMPACT: The purchase price of Rudy will be placed in the K-9 fund. There will be no impact to the General Fund.

TOWN OF PARADISE
COUNCIL AGENDA SUMMARY
DATE: June 23, 2009

ORIGINATED BY: Joanna Gutierrez, Town Clerk **AGENDA ITEM No. 7(a)**

REVIEWED BY: Charles L. Rough, Jr. Town Manager

Legal Review	Yes	No	N/A XX

SUBJECT: Town Council appointment to fill an upcoming vacancy of a four-year term of office on the Paradise Planning Commission, which term will expire on June 30, 2009.

RECOMMENDATION:

Review the written recommendation of the Planning Commission Interview Panel and consider: (1) Concurring with the recommendation of the Interview Panel and appointing applicant Phil Serna to fill the upcoming vacancy on the Planning Commission that will commence on July 1, 2009 and expire on June 30, 2013, created by the expiration of term of office of Planning Commissioner Bill Mannel on June 30, 2009; or, (2) Consider an alternative direction listed below.

ALTERNATIVES:

1. Not concurring with the recommendation of the Planning Commission Interview Panel and appointing one of the other applicants to fill the upcoming vacancy.
2. Directing staff to re-advertise the vacancies on the Planning Commission.
3. Consider other direction from Town Council to staff.

BACKGROUND:

On April 28, 2009, the Town Council directed that a legal notice be published to advertise an upcoming vacancy on the Paradise Planning Commission with an application deadline of May 28, 2009; appointed an ad hoc interview panel consisting of Council Members Alan White and Joe DiDuca and Planning Commissioner Bill Mannel to interview the applicants and to make a recommendation to the Town Council; and,

scheduled consideration of appointment for the June 23, 2009 Regular Town Council Meeting. Prior to the scheduled interview date, Council Member White designated Mayor Frankie Rutledge to participate on the interview panel in his place as issues at his business prevented his attendance on the scheduled interview date.

Five applications were received and interviews of the following applicants were conducted on June 15, 2009:

1. Jacqueline Gitman
2. Donald McClelland
3. Phil Serna
4. Ron Serrano
5. Judith Triantos

The Interview Panel has advised that it is their unanimous decision to recommend applicant Phil Serna for a four-year term on the Planning Commission to replace Commission Bill Mannel. The written recommendation is attached to this agenda summary.

FINANCIAL IMPACT: Publication costs in amount of $83 if positions are re-advertised.

Attachments: Interview Panel Recommendation
Applications

MEMORANDUM

To: Joanna Gutierrez, Town Clerk

From: Frankie Rutledge, Mayor

Subject: Planning Commission Applicant Interviews and Recommendation

On April 28, 2009, the Town Council designated Council Members White and DiDuca and Planning Commissioner Mannel to serve on the interview panel for Applicants for a four-year term to on the Planning Commission beginning July 1, 2009 and ending June 30, 2013, to replace current Planning Commissioner Mannel, and to make a recommendation to the Town Council for appointment.

Council Member White requested that I, Frankie Rutledge, Town Council Member and current Mayor, participate in his place on this interview panel as issues at his business had come up that prevented him from attending this interview.

On June 15, Council Member DiDuca, Planning Commissioner Mannel and I interviewed the following five (5) applicants for the four-year term on the Planning Commission:

1. Ron Serrano
2. Judith Triantos
3. Donald McClellan
4. Jacqueline Gitman
5. Phil Serna

Following the interviews it is the unanimous decision of the interview panel to recommend applicant Phil Serna for a four-year term on the Planning Commission to replace Commissioner Bill Mannel, which term will commence on July 1, 2009 and end on June 30, 2013.

TOWN OF PARADISE COMMITTEE/COMMISSION APPLICATION

Appointments will be made by the Paradise Town Council at a Regular Town Council Meeting (6:00 pm) Please confirm the date and time scheduled for the appointment, as it is suggested that you be present at the meeting when the appints are made to answer any questions of the Town Council. Applicants shall be full-time residents and registered voters in the Town of Paradise per Resolution No. 81-40. Please be advised that all application information will become a public record.

Position applying for: **Paradise Planning Commissioner term 7/1/2009 through 6/30/2013.**
Application Deadline: Thursday, May 28, 2009, 5:00 pm – NOTE: Applications must be received in the Town Clerk Department and bear an original signature.

RECEIVED
MAY 26 2009
TOWN CLERK'S DEPT

Date: May 26, 2009
Applicant Name: Jacqueline Gitman
Address: [redacted]

Contact Information: Telephone: [redacted]
Email: [redacted]

Education: BA, Government/Secondary Social Studies Education, Ohio Wesleyan University
Additional studies at UCLA, Wright State University, Brandeis University, CSU-Chico, Sinclair Community College, Small Business Development Center.
Biographical Sketch: I was born and raised in Dayton, OH. After college graduation, I enjoyed several careers: teacher, college administrator, county administrator, nonprofit CEO, Realtor, and business owner. I previously lived in Paradise in 1973 – 1978 and owned a restaurant and a retail establishment. I was also involved in the Chamber of Commerce and served as President. After almost 30 years away, I moved back to Paradise in 2005 and started two businesses, Gitman and Associates and Paradise Homemakers. I received an RDA grant from the Town to renovate the building where my businesses are located. I also have a CA real estate license, which I have not used since 2007. Currently, I am on the Board of Directors of the Paradise Chamber of Commerce and a member of the Rotary Club of Paradise.
Qualifications or past experience: I have extensive experience in the public, private, and nonprofit sectors. I also have experience in community development projects, as Chair of the Community Relations Council in Kettering, OH and when the leader of a project to employ at-risk youth in Dayton neighborhoods. Those efforts involved working with residents and businesses to address difficult situations that required a high level of tact, diplomacy, and workable compromises. In addition, I have had extensive background interpreting and complying with government rules and regulations.

I am aware of the many challenges facing a small community like Paradise. I believe those challenges center around balancing our desire to keep Paradise the charming, beautiful community that it is, while also promoting a reasonable growth strategy that maintains both a vital business community and a viable residential community. I understand the difficult decisions that often face the Planning Commission; and I believe my moderate view of planning issues will allow me to help bring about rational, workable resolutions regarding these issues.
COMMENTS: I am dedicated to maintaining the charm of this community. I have the ability to work with very diverse interests to help arrive at the best outcomes for everyone concerned. Paradise is a very special place that should never be sold-out on behalf of big business and aggressive growth. Instead, we should strive for planned growth based on our values as a small town.

SIGNATURE: [redacted]
Applications must be submitted with an original signature.
Please return to: Joanna Gutierrez, Town Clerk, CMC
Town of Paradise
5555 Skyway, Paradise, CA 95969
530-872-6976

JACQUELINE S. GITMAN
[redacted]
[redacted]

Summary of Qualifications:

- ✓ 20+ years extensive experience in business, education, and community based organizations
- ✓ **Broad range of experiences in Management and Administration;** specific areas include budgeting and financials, strategic planning, human resources, information management, evaluation, operations, sales and marketing.
- ✓ Extensive experience building and maintaining public-private partnerships,

Experience

Paradise Performing Arts Center, Paradise, CA

11/2007 – Present Executive Director (part-time)

Providing all administration and support for the successful operation of the PPAC, under the direction of the Board of Directors. Enhanced operations and developed new volunteers.

Paradise Homemakers, Paradise, CA

10/2007 – Present Owner

Providing homemaker services to individual clients in Paradise, including cleaning house, cooking, shopping, transportation to appointments, outside maintenance, etc. (A Service of Gitman and Associates)

Gitman and Associates, Paradise, CA

10/2005 – present Owner

Providing business services to small companies in Butte county; services include bookkeeping, payroll, staffing services, strategic planning, marketing and communications, and other management and administrative support tasks.

Achievements:

- First and only Employment Agency locally owned and operated in Paradise
- Located at offices in 5542 Clark Road, Paradise

Northern California Realty, Inc., Paradise, CA

10/2005 – 10/2007 Associate Realtor

Represent buyers and sellers in the purchase or sale of real estate

Achievements

- Top Producer for 2006

Newton Learning, a div of Edison Schools, Napa, California (home office)

November 2004-June 2005 REGIONAL OPERATIONS MANAGER

Responsible for managing model after-school programs under NCLB in eight elementary schools in Richmond, CA. Recruit students and staff, manage order and delivery of materials, evaluate and oversee curriculum implementation, manage attendance, maintain good relationships with district faculty and staff. Served 800 students/80 teachers

***Jobs for California Graduates, Inc.,* Napa California**

1999-2005 PRESIDENT (Volunteer since January 2004)

Responsible for all aspects of public benefit corporation, i.e., financial management, stakeholder relations, resource development, site development, operations and other support of statewide organization assisting at-risk youth in California. Annual Budget: $3 mil, serving 1300 students annually in 23 locations statewide. (Massive state budget cuts in '02 forced closure)

Achievements:

- ❖ Increased service levels by 122% in four years
- ❖ Achieved 90% Graduation, 80% positive outcomes
- ❖ Built capacity of JCG Corporate Headquarters for exponential growth
- ❖ Developed after school program, as a pilot project for federal funding

Jobs for America's Graduates, Inc., Washington, D.C.

1986 – present CONSULTANT (home office in Napa and Paradise)

Conducted on-site evaluations of programs and provided written reports; Wrote Handbook for Multi-Year program; designed training programs and conferences; provided technical assistance to local and state affiliates; attend meetings with school and community officials

***Jobs for Graduates, Inc. of the Miami Valley*, Dayton, OH**

1988-1999 PRESIDENT
1987-88 ASSISTANT PROGRAM MANAGER
1986-87 OPERATIONS MANAGER

Managed operations, fiscal, information systems, program planning and design, resource development, staff development, public relations, Board relations, and all other aspects of highly successful private nonprofit corporation. Annual Budget $3.0 mil; staff: 37-60.

Achievements:

- Increased agency budget and staff by 500% from inception
- Maintained a statewide, national, and international reputation as a high-performance, innovative youth development organization
- Developed partnerships with business and education
- Secured independent facility, with donated building, donated renovation

***Montgomery Cty. Bd. of Commissioners, Job Training Office*, Dayton, OH**

1983-86 MANAGER, Client Services
1980-83 GRANTS MANAGEMENT SPECIALIST, Client Services

Management and supervision of annual federal training budget of over $1 million

Achievements:

- Improved the job placement rate of welfare clients by 25% in two years
- Developed new MIS system for tracking/monitoring clients, the first clear performance data ever provided to Board
- Developed and implemented a competitive bidding process for training provider selection.
- Chaired JTPA Youth Program Task Force; organized Youth Employment Conference

***Double Eagle Restaurant* and *The Haberdashery*, Paradise California**

1973-78 OWNER/OPERATOR

Achievements:

- Start-up and operation of two retail service businesses, including site development, personnel, financials, purchasing, merchandising, advertising/promotions
- Both businesses were profitable and were subsequently sold.

Other experience

LICENSED REALTOR, Kettering, Ohio
DEPARTMENT ADMINISTRATOR – Boston University, Boston, MA
TEACHER – Los Angeles City Schools
Trainer, Jobs for Ohio's Graduates (JOG), 1986-1999
Trainer, Jobs for America's Graduates (JAG), 1986-present
Member, Brandeis University Youth Practitioners Academy, 1990-present
Reader, U.S. Department of Education
Approved Provider, U. S. School to Work National Office

Education

Ohio Wesleyan University, Delaware, OH, B.A., Politics & Government
Secondary Teaching Credential – Comp. Social Studies
Additional studies in business, bookkeeping, education, and psychology
Wright State University; CSU-Chico, UCLA, SBDC-Butte College, Brandeis University
Notary Public – 2005
Licensed Real Estate Salesperson (November 2005)

Seminars/Workshops Completed

Supervisory Training – Montgomery County
Jobs for America's Graduates Annual National Training Seminars
Leadership Dayton, Class of 1990
Board Governance – John Carver
Center for Creative Leadership, Greensboro, NC
Problem Solving and Decision Making – KepnerTregoe
Strategic Planning for Non-Profits, The Iams Co.
Board Development, United Way, VAC
JTPA Contracting Process – OH Manpower Training Institute
Proposing Excellence – Montgomery County, OH
Sales Training and Results – Nat'l Alliance of Business
Fiscal Management and Audits – OH Manpower Training Institute
Resource Development System – Peat Marwick
Managing Multiple Funding Sources, OH Manpower Training Institute
Reality Therapy Seminar – William Glaser
Urban Network Project, Brandeis University
Maintaining a Competitive Workforce, CUED
Youth Employment Practitioners Academy, Brandeis University

Community Involvement

President, Paradise Chamber of Commerce, 1978
Chair, Kettering (OH) Board of Community Relations, 1997-99
Chair, JOG Program Managers Association (OH), 1997-99
Treasurer, Alliance of Executives (OH), 1999
Downtown Dayton Rotary Club, 1996-1999
Napa County Youth Council, 2002; Chair 2002-05
Napa County Workforce Investment Board; 2003-05; Exec. Comm. 04-05
Member, LeTip, 2006- 2008
Treasurer, Paradise Performing Arts Center, 2007
Volunteer, Paradise Center for Tolerance and Non-violence, 2005-
Member, Paradise Rotary, 2006-
Board Member, Paradise Chamber of Commerce, 2007-