



## TOWN OF PARADISE

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### **ADDENDUM TO TOWN COUNCIL AGENDA Regular Meeting – 6:00 p.m. - June 8, 2010**

The following adds Agenda Items 3(h) and 7(e) to the Regular Town Council Meeting Agenda of June 8, 2010. These items were added and properly posted prior to the 72 hour notice deadline.

#### **3. CONSENT CALENDAR**

- 3h. Declare the certain police department property described in attachment A to the staff report (filing cabinets, desks, metal cart, chairs, obsolete compute equipment, metal cabinet w/sink & file organizers) as surplus property and authorize the Police Department to dispose of the property.

#### **7. COUNCIL CONSIDERATION**

- 7e. Consider adopting Resolution No. 10-\_\_, "A Resolution of the Town Council of the Town of Paradise Authorizing The Submittal Of An Application To The California State Department Of Housing And Community Development For Funding Under The CalHome Program; The Execution Of A Standard Agreement If Selected For Such Funding And Any Amendments Thereto; And Any Related Documents Necessary To Participate In The CalHome Program." **(ROLL CALL VOTE)**

STATE OF CALIFORNIA )  
COUNTY OF BUTTE )

SS.

I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:

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TOWN/ASSISTANT TOWN CLERK SIGNATURE

**TOWN OF PARADISE  
COUNCIL AGENDA SUMMARY  
DATE: June 8, 2010**

**ORIGINATED BY:** Chris M Buzzard, Chief of Police

**AGENDA ITEM:** 3(H)

**REVIEWED BY:** Charles Rough, Jr., Town Manager 

**SUBJECT:** Declaration of Obsolete or Inoperable Property as Surplus.

**COUNCIL ACTION REQUESTED:**

1. Declare the described property (Attachment A) as surplus property, AND
2. Adopt a motion authorizing the Police Department to dispose of the property.

**BACKGROUND:** The Police Department periodically surveys property and equipment from active service. Generally, when equipment utilized by the Police Department becomes obsolete or is otherwise inoperable and beyond reasonable repair costs they are removed from service. On occasion equipment is put to use elsewhere within the department or within the Town if practical. This property does not meet the criteria for this lesser use.

Included in this property is computer components and software, which has been certified by the Town's IT contractor to be obsolete and no longer usable by the Town. Appropriate components have been cleared of all drives containing any entered files and / or information.

If authorized, the surveyed property will be released to *Property Bureau Inc.* of San Clemente, CA, an established contractor of the Town, who will facilitate a public auction of the property in accordance with the law(s). Ultimately, the Town's portion of the proceeds realized from the action will be deposited to the General Fund.

**FINANCIAL IMPACT:** The disposal of this property will have no negative impact on the General Fund. A small sum of additional revenue is anticipated for the General Fund through the sale of the equipment.

**TOWN OF PARADISE  
COUNCIL AGENDA SUMMARY  
DATE: June 8, 2010**


**AGENDA ITEM: 3(g)  
Attachment (A)**


1. 4 ea, 4-drawer, metal filing cabinet
2. 1 ea, 2 drawer, metal filing cabinet
3. 1 ea, 8-drawer, metal filing cabinet
4. 1 ea, metal desk
5. 1 ea, wood desk
6. 1 ea, 1'x1'x1' metal cart with caster wheels
7. 3 ea chairs (broken)
8. 3 ea computer monitors
9. 2 ea, computer key boards
10. 2 ea, computer mouse
11. 1 ea, metal cabinet w/sink
12. 50 ea, plastic file organizers

Town of Paradise  
**Council Agenda Summary**  
June 8, 2010

Agenda No.: 7(e)

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Originated By: Lauren Gill, Director, Business & Housing Services/Assistant  
to the Town Manager 

Reviewed By: Charles L. Rough, Jr., Town Manager 

Subject: Submittal of the 2010 CalHOME Application to the California  
State Department of Housing and Community Development

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**Council Action Requested:**

Adopt Resolution No. 10-\_\_\_\_ "A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE CALIFORNIA STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR FUNDING UNDER THE CALHOME PROGRAM; THE EXECUTION OF A STANDARD AGREEMENT IF SELECTED FOR SUCH FUNDING AND ANY AMENDMENTS THERETO; AND ANY RELATED DOCUMENTS NECESSARY TO PARTICIPATE IN THE CALHOME PROGRAM."

**Background:**

A Notice of Funding Availability (NOFA) was issued by the Department of Housing and Community Development, CalHome Program. The funding is provided by the passage of Proposition 1C, Housing and Emergency Shelter Trust Fund Act of 2006, to provide funding to local public agencies or nonprofit corporations for first-time homebuyer mortgage assistance and owner-occupied rehabilitation programs.

The Town of Paradise was successfully awarded \$100,000 in 2006 and \$900,000 in 2008. Under the current NOFA, the maximum award is \$900,000.

**Discussion and Analysis:**

Maintaining a constant service level for housing programs is one of the challenges of using grant funds. To alleviate an interruption in cash flow, the Business and Housing Services Division would like to apply for \$900,000 in CalHome funds to supplement the existing housing programs.

**Financial Impact:**

The application submittal has no financial impact on the General Fund, and will add an additional \$900,000 in grant funding for the First-Time Homebuyer and Housing Rehabilitation programs. There is no match requirement associated with this grant; therefore, an award would also have no financial impact.

**TOWN OF PARADISE  
RESOLUTION NO. 10-\_\_\_\_\_**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE  
AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE CALIFORNIA STATE  
DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR FUNDING  
UNDER THE CALHOME PROGRAM; THE EXECUTION OF A STANDARD  
AGREEMENT IF SELECTED FOR SUCH FUNDING AND ANY AMENDMENTS  
THERETO; AND ANY RELATED DOCUMENTS NECESSARY TO PARTICIPATE IN  
THE CALHOME PROGRAM.**

**WHEREAS**, the Town of Paradise (hereinafter referred to as "Town"), a State of California municipal corporation, wishes to apply for and receive an allocation of funds through the CalHome Program; and

**WHEREAS**, the California Department of Housing and Community Development (hereinafter referred to as "HCD") has issued a Notice of Funding Availability (NOFA) for the CalHome program established by Chapter 84, Statutes of 2000 (SB 1656 Alarcon), and codified in Chapter 6 (commencing with Section 50650) of Part 2 of Division 31 of the Health and Safety Code (the "statute"). Pursuant to the statute, HCD is authorized to approve funding allocations utilizing monies made available by the State Legislature to the CalHome program, subject to the terms and conditions of the statute and the CalHome Program Regulations adopted by HCD in April 2004; and

**WHEREAS**, the Town wishes to submit an application to obtain from HCD an allocation of CalHome funds in the amount of \$900,000.00.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PARADISE AS FOLLOWS:**

1. The Town shall submit to HCD an application to participate in the CalHome Program in response to the NOFA issued on April 19, 2010, which will request a funding allocation for the following activities to be located in Paradise, California:

Downpayment Assistance to First-Time Homebuyers	\$450,000
Owner-occupied Residential Rehabilitation	\$450,000
2. If the application for funding is approved, the Town hereby agrees to use the CalHome funds for eligible activities in the manner presented in the application as approved by HCD and in accordance with regulations cited above and to execute any and all other instruments necessary or required by HCD for participation in the CalHome program.
3. The Town authorizes the Town Manager or his designee(s), to execute in the name of the Town, the application, the Standard Agreement, and all other

documents required by HCD for participation in the CalHome program, and any amendments thereto.

**PASSED AND ADOPTED** BY THE TOWN COUNCIL OF THE TOWN OF PARADISE THIS 8<sup>TH</sup> DAY OF JUNE, 2010, BY THE FOLLOWING VOTE:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSENT: \_\_\_\_\_  
NOT VOTING: \_\_\_\_\_

\_\_\_\_\_  
Scott Lotter, Mayor

ATTEST:

\_\_\_\_\_  
Joanna Gutierrez, Town Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Dwight L. Moore, Town Attorney