

**FY 2011/2012
FLEET MANAGEMENT**

**TOWN OF PARADISE
Fiscal Year 2011/12 Budget**

Account Number	Description	2010 Actual Amount	2011 Amended Budget	2011 Estimated Amount	2012 Department Requested	2012 Manager Recommend	2012 Council Adopted
Fund: 1010 - General Fund							
Department: 20 - Administrative Services							
Program: 4550 - Fleet Management							
Expenditures							
5100	Personnel Services	71,921	101,309	91,384	99,747	99,747	99,747
5200	Supplies and Services	77,385	88,990	72,242	78,586	65,140	65,140
5300	Capital Outlay	-	-	-	-	-	-
5500	Debt Service	159	4,774	4,524	4,365	4,365	4,365
Total Expenditures		149,465	195,073	168,150	182,698	169,252	169,252
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		149,465	195,073	168,150	182,698	169,252	169,252

Fiscal Year 2011-2012 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Fleet Maint Manager	40	100%	1.00	100,139

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Fund: 1010 - General Fund							
<u>Expenditures</u>							
Department: 20 - Administrative Services							
Program: 4550 - Fleet Management							
5101	Salaries - Permanent	44,342	54,774	53,493	61,277	61,277	61,277
5105	Salaries - Overtime/FLSA	519	2,129	2,129	0	0	0
5106.100	Incentives & Admin Leave Administrative Leave	0	2,321	2,321	2,592	2,592	2,592
5109.100	Allowances Uniform Allowance	479	1,500	1,500	1,500	1,500	1,500
5109.102	Allowances Tool Allowance	1,021	0	0	0	0	0
5111	Medicare	606	850	735	948	948	948
5112.101	Retirement Contribution PERS	7,700	11,177	6,151	6,270	6,270	6,270
5113	Worker's Compensation	1,448	1,694	1,733	1,904	1,904	1,904
5114.101	Health Insurance M. D. & V.	13,606	17,910	14,299	15,777	15,777	15,777
5116.101	Life and Disability Insurance Life & Disab.	609	559	578	576	576	576
5116.102	Life and Disability Insurance Long Term/Short Term	0	0	0	0	0	0
5119.100	Retiree Costs Medical Insurance	0	8,395	8,445	8,903	8,903	8,903
5122	Accrual Bank Payoff	1,592	0	0	0	0	0
5201.100	Office Supplies General	43	200	150	150	150	150
5202.100	Operating Supplies General	112	350	350	300	300	300
5203.100	Repairs and Maint Supplies General	31,340	45,000	42,000	45,896	35,450	35,450
5204	Subscriptions and Code Books	0	400	400	400	400	400
5209.101	Auto Fuel Expense Town Vehicles	463	500	1,100	750	750	750
5209.105	Auto Fuel Expense Employee Personal Vehicle Use	0	25	0	0	0	0
5210.100	Postage General	93	50	65	50	50	50
5213.100	Professional/Contract Services General	2,646	5,000	3,750	3,700	3,700	3,700
5214.100	Repair and Maint Service General	42,611	35,000	22,000	25,000	22,000	22,000
5216.100	Communications General Services	77	840	840	840	840	840
5219.100	Printing General	0	100	87	0	0	0
5220.100	Employee Development General	0	1,500	1,500	1,500	1,500	1,500
5223.105	Meals and Refreshments Emergencies and Meetings	0	25	0	0	0	0

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Fiscal Year 2011/12 Budget**

Account Number	Description	2010 Actual Amount	2011 Amended Budget	2011 Estimated Amount	2012 Department Requested	2012 Manager Recommend	2012 Council Adopted
5501	Debt Service Payment - Principal	159	4,774	4,524	4,365	4,365	4,365
Expenditures Total		149,465	195,073	168,150	182,698	169,252	169,252

TOWN OF PARADISE
Expense Budget Transaction Report
Report by Budget Transactions - 2011/12 Budget

G/L Account Number	Transaction	Number of Units	Cost per Unit	Total Amount
<u>Expense</u>				
Fund: 1010 - General Fund				
Department: 20 - Administrative Services				
Program: 4550 - Fleet Management				
Account:5119 - Retiree Costs				
	Retiree Health Benefits	1.00	8,903.00	8,903.00
Account Total: Retiree Costs	1 Transaction			\$8,903.00
Account:5201 - Office Supplies				
	Misc. Office Supplies	1.00	150.00	150.00
Account Total: Office Supplies	1 Transaction			\$150.00
Account:5202 - Operating Supplies				
	Misc. Operating Supplies	1.00	300.00	300.00
Account Total: Operating Supplies	1 Transaction			\$300.00
Account:5203 - Repairs and Maint Supplies				
	Janitorial Supplies	1.00	50.00	50.00
	Nuts and Bolts Supply	1.00	500.00	500.00
	Small Tools	1.00	1,000.00	1,000.00
	Spill Kit	1.00	400.00	400.00
	Tires - Fire Department	1.00	3,500.00	3,500.00
	Tires - Police Department/Animal Control/VIPS	1.00	3,500.00	3,500.00
	Tires - Public Works/Town Hall	1.00	3,500.00	3,500.00
	Vehicle Replacement Parts/New Parts - All Town	1.00	23,000.00	23,000.00
Account Total: Repairs and Maint Supplies	8 Transactions			\$35,450.00
Account:5204 - Subscriptions and Code Books				
	Subscriptions/Code Books/Service Manuals	1.00	400.00	400.00
Account Total: Subscriptions and Code Books	1 Transaction			\$400.00
Account:5209 - Auto Fuel Expense				
	Fuel in Mechanic's Town Vehicle	1.00	750.00	750.00
Account Total: Auto Fuel Expense	1 Transaction			\$750.00
Account:5210 - Postage				
	Shipping/Postage	1.00	50.00	50.00
Account Total: Postage	1 Transaction			\$50.00
Account:5213 - Professional/Contract Services				
	Smog Service	1.00	1,500.00	1,500.00
	Towing Service	1.00	2,200.00	2,200.00
Account Total: Professional/Contract Services	2 Transactions			\$3,700.00
Account:5214 - Repair and Maint Service				

TOWN OF PARADISE
Expense Budget Transaction Report
Report by Budget Transactions - 2011/12 Budget

G/L Account Number	Transaction	Number of Units	Cost per Unit	Total Amount
	Butte County Public Health - Hazardous Waste/Haz Mat	1.00	600.00	600.00
	Facility Repair/Maintenance	1.00	400.00	400.00
	Outside Vehicle Repair/Service	1.00	19,000.00	19,000.00
	Tire Repair/Service	1.00	2,000.00	2,000.00
Account Total: Repair and Maint Service Account:5216 - Communications	4 Transactions			\$22,000.00
	Cell/Blackberry Service	1.00	840.00	840.00
Account Total: Communications Account:5220 - Employee Development	1 Transaction			\$840.00
	Employee Development/Training	1.00	1,500.00	1,500.00
Account Total: Employee Development Account:5501 - Debt Service Payment - Principal	1 Transaction			\$1,500.00
	West Am Computers (1) - Yr 2 & 3 of 4	1.00	193.00	193.00
	West Am Shop Truck - Yr 2 & 3 of 5	1.00	4,172.00	4,172.00
Account Total: Debt Service Payment - Principal	2 Transactions			\$4,365.00