

**FY 2011/2012
FINANCE**

**TOWN OF PARADISE
Fiscal Year 2011/12 Budget**

Account Number	Description	2010 Actual Amount	2011 Amended Budget	2011 Estimated Amount	2012 Department Requested	2012 Manager Recommend	2012 Council Adopted
Fund: 1010 - General Fund							
Department: 25 - Finance							
Program: 4400 - Finance							
Expenditures							
	5100 Personnel Services	208,237	222,064	213,717	239,997	231,515	231,515
	5200 Supplies and Services	12,855	14,259	15,185	15,427	7,167	7,167
	5300 Capital Outlay	-	828	828	800	-	-
	5500 Debt Service	1,101	1,317	1,101	-	-	-
Total Expenditures		222,193	238,467	230,831	256,224	238,682	238,682
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		222,193	238,467	230,831	256,224	238,682	238,682

Fiscal Year 2011-2012 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Finance Director	40	91%	0.91	122,316
Finance Supervisor	40	84%	0.84	85,940
Senior Financial Services Clerk	36	0%	0.00	-
		Total	1.75	208,256
Allocation to Other Programs				
Finance Director	BSWW 3%; Gas Tax 2%; Transit 4%			
Finance Supervisor	BSWW 2%; Gas Tax 10%; Transit 4%			
Senior Financial Services Clerk	Cent Svcs 100%			

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Fund: 1010 - General Fund							
<u>Expenditures</u>							
Department: 25 - Finance							
Program: 4400 - Finance							
5101	Salaries - Permanent	142,161	146,628	143,323	160,630	148,704	148,704
5105	Salaries - Overtime/FLSA	-	36	36	-	-	-
5106.100	Incentives & Admin Leave Administrative Leave	2,019	6,137	6,137	7,051	7,379	7,379
5107	Car Allowance/Mileage	4,038	4,032	4,032	4,272	4,368	4,368
5111	Medicare	2,072	2,273	2,158	2,493	2,337	2,337
5112.101	Retirement Contribution PERS	21,101	18,051	16,752	22,373	21,762	21,762
5113	Worker's Compensation	1,126	1,256	1,284	1,283	1,344	1,344
5114.101	Health Insurance M. D. & V.	22,364	23,408	23,408	28,360	25,448	25,448
5115	Unemployment Compensation	4,212	9,931	3,820	3,232	9,316	9,316
5116.101	Life and Disability Insurance Life & Disab.	1,365	1,261	1,261	1,400	1,218	1,218
5119.100	Retiree Costs Medical Insurance	7,650	9,051	9,231	8,903	8,903	8,903
5122	Accrual Bank Payoff	130	-	2,275	-	736	736
5201.100	Office Supplies General	529	300	200	250	250	250
5202.100	Operating Supplies General	174	600	700	700	700	700
5210.100	Postage General	1,901	1,900	1,900	1,938	1,938	1,938
5213.100	Professional/Contract Services General	6,654	9,560	9,560	9,365	2,865	2,865
5214.100	Repair and Maint Service General	-	200	680	400	400	400
5216.100	Communications General Services	568	689	689	-	-	-
5218.100	Advertising General	-	-	846	-	-	-
5219.100	Printing General	1,777	800	500	650	650	650
5220.100	Employee Development General	110	110	110	2,124	364	364
5260	Miscellaneous	1,141	100	-	-	-	-
5304	Furniture & Equipment	-	828	828	800	-	-
5501	Debt Service Payment - Principal	1,101	1,317	1,101	-	-	-
Expenditures Total		222,193	238,467	230,831	256,224	238,682	238,682

TOWN OF PARADISE
Expense Budget Transaction Report
Report by Budget Transactions - 2011/12 Budget

<u>G/L Account Number</u>	<u>Transaction</u>	<u>Number of Units</u>	<u>Cost per Unit</u>	<u>Total Amount</u>
<u>Expense</u>				
Fund: 1010 - General Fund				
Department: 25 - Finance				
Program: 4400 - Finance				
Account:5119 - Retiree Costs				
	Retiree Health Benefits	1.00	8,903.00	8,903.00
Account Total: Retiree Costs	1 Transaction			\$8,903.00
Account:5201 - Office Supplies				
	Desk Pads/Wall Calendars	1.00	50.00	50.00
Account Total: Office Supplies	General Office Supplies	1.00	200.00	200.00
Account:5202 - Operating Supplies	2 Transactions			\$250.00
	Color Paper	1.00	100.00	100.00
	File Folders	1.00	100.00	100.00
	Printer Paper	1.00	250.00	250.00
	Storage Boxes	1.00	75.00	75.00
	Toner Cartridges	1.00	175.00	175.00
Account Total: Operating Supplies	5 Transactions			\$700.00
Account:5210 - Postage				
	General Postage	1.00	1,938.00	1,938.00
Account Total: Postage	1 Transaction			\$1,938.00
Account:5213 - Professional/Contract Services				
	OPEB Actuarial Study	1.00	2,835.00	2,835.00
Account Total: Professional/Contract Services	Shredding Service	1.00	30.00	30.00
Account:5214 - Repair and Maint Service	2 Transactions			\$2,865.00
	Printer Maintenance	1.00	400.00	400.00
Account Total: Repair and Maint Service	1 Transaction			\$400.00
Account:5219 - Printing				
	Forms W-2 and 1099 Tax Forms	1.00	400.00	400.00
Account Total: Printing	Misc. Printing	1.00	250.00	250.00
Account:5220 - Employee Development	2 Transactions			\$650.00
	American Payroll Association Newsletter & Dues	1.00	254.00	254.00
Account Total: Employee Development	CSMFO Dues	1.00	110.00	110.00
	2 Transactions			\$364.00