

**FY 2011/2012  
TOWN MANAGER**

**TOWN OF PARADISE  
Fiscal Year 2011/12 Budget**

Account Number	Description	2010 Actual Amount	2011 Amended Budget	2011 Estimated Amount	2012 Department Requested	2012 Manager Recommend	2012 Council Adopted
<b>Fund: 1010 - General Fund</b>							
<b>Department: 20 - Administrative Services</b>							
<b>Program: 4200 - Town Manager</b>							
<b>Expenditures</b>							
	5100 Personnel Services	241,827	145,510	141,864	238,180	189,667	189,667
	5200 Supplies and Services	2,615	705	914	760	760	760
	5300 Capital Outlay	-	-	-	-	-	-
	5500 Debt Service	1,023	1,023	1,216	193	193	193
Total Expenditures		245,465	147,238	143,994	239,133	190,620	190,620
<b>Revenues</b>							
	Service Fees						
	Fines and Forfeitures						
	- Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		245,465	147,238	143,994	239,133	190,620	190,620

**Fiscal Year 2011-2012 Personnel Allocation**

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Town Manager	40	98%	0.98	121,444
Executive Asst. to Town Manager	32	75%	0.60	45,778
		<b>Total</b>	<b>1.58</b>	<b>167,222</b>
<b>Allocation to Other Programs</b>				
Town Manager	BSWW 2%			
Executive Asst. to Town Manager	HR 25%			

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<u>Expenditures</u>							
<b>Department: 20 - Administrative Services</b>							
<b>Program: 4200 - Town Manager</b>							
5101	Salaries - Permanent	151,035	99,372	96,370	143,800	139,000	139,000
5107	Car Allowance/Mileage	2,026	1,560	1,560	588	-	-
5111	Medicare	2,494	1,365	1,252	2,765	2,016	2,016
5112.101	Retirement Contribution PERS	14,251	12,023	11,585	11,202	11,202	11,202
5113	Worker's Compensation	1,218	790	808	1,468	1,468	1,468
5114.101	Health Insurance M. D. & V.	10,638	12,219	12,486	12,821	12,821	12,821
5116.101	Life and Disability Insurance Life & Disab.	727	735	400	822	822	822
5119.100	Retiree Costs Medical Insurance	13,960	17,446	17,403	22,338	22,338	22,338
5122	Accrual Bank Payoff	45,477	-	-	42,376	-	-
5201.100	Office Supplies General	177	140	200	200	200	200
5202.100	Operating Supplies General	692	150	150	150	150	150
5204	Subscriptions and Code Books	-	40	40	50	50	50
5210.100	Postage General	149	50	25	50	50	50
5214.100	Repair and Maint Service General	175	200	150	150	150	150
5220.100	Employee Development General	1,339	75	245	160	160	160
5223.105	Meals and Refreshments Emergencies and Meetings	83	50	104	-	-	-
5260	Miscellaneous	488	-	-	-	-	-
5501	Debt Service Payment - Principal	1,023	1,023	1,216	193	193	193
<b>Expenditures Total</b>		<b>245,952</b>	<b>151,132</b>	<b>147,888</b>	<b>243,041</b>	<b>190,620</b>	<b>190,620</b>

**TOWN OF PARADISE**  
**Expense Budget Transaction Report**  
**Report by Budget Transactions - 2011/12 Budget**

<b>G/L Account Number</b>	<b>Transaction</b>	<b>Number of Units</b>	<b>Cost per Unit</b>	<b>Total Amount</b>
<b>Expense</b>				
Fund: 1010 - General Fund				
Department: 20 - Administrative Services				
Program: 4200 - Town Manager				
Account:5119 - Retiree Costs				
Account Total: Retiree Costs	Retiree Health Benefits	1.00	22,338.00	22,338.00
Account:5201 - Office Supplies	1 Transaction			\$22,338.00
Account Total: Office Supplies	General Office Supplies	1.00	200.00	200.00
Account:5202 - Operating Supplies	1 Transaction			\$200.00
Account Total: Operating Supplies	Operating Supplies	1.00	150.00	150.00
Account:5204 - Subscriptions and Code Books	1 Transaction			\$150.00
Account Total: Subscriptions and Code Books	Subscriptions	1.00	50.00	50.00
Account:5210 - Postage	1 Transaction			\$50.00
Account Total: Postage	Postage - General	1.00	50.00	50.00
Account:5214 - Repair and Maint Service	1 Transaction			\$50.00
Account Total: Repair and Maint Service	Printer & Equipment Repairs	1.00	150.00	150.00
Account:5220 - Employee Development	1 Transaction			\$150.00
Account Total: Employee Development	No. Calif Alliance Conference	1.00	85.00	85.00
Account:5501 - Debt Service Payment - Principal	Tri-Counties Economic Conference	1.00	75.00	75.00
	2 Transactions			\$160.00
Account Total: Debt Service Payment - Principal	West Am Computers (1) - Yr 2 & 3 of 4	1.00	193.00	193.00
	1 Transaction			\$193.00