

# **B**UILDING/ONSITE INSPECTOR OR SR. BUILDING/ONSITE INSPECTOR

## **SALARY**

Seeking one position. 40 hours per week. Fully benefited position. The position filled depends on the experience of the top applicant.

- Building/Onsite Inspector:  
\$18.58 to \$23.72/hr
- Sr. Building/Onsite Inspector:  
\$19.56 to \$24.97/hr

## **DEFINITION:**

Under general direction of the Building/Onsite Sanitary Official to perform a wide variety of difficult and administrative onsite duties. This position processes evaluations on residential, commercial and/or alternative septic systems within the Town of Paradise.

## **TYPICAL DUTIES, INCLUDING ESSENTIAL DUTIES:**

Performs complicated inspections of a broad range of building types and project complexities including all of the major trades; performs combination inspections of various work done under permit; performs housing inspections upon request by tenants, determines and describes substandard housing conditions according to state law definition and obtains compliance with "repair or abate" orders to

resolution; responds to citizen complaints regarding construction activity; issues STOP WORK orders for work started without permit and DO NOT OCCUPY ORDERS as necessary and follows through to resolution; answers specific and general questions regarding code requirements on the telephone and at the counter during specified times; contributes to the notification and education of the building community regarding code and policy changes; participates in the performance of plan review and other duties as assigned.

Shall issue and monitor onsite system operation permits and review submitted evaluations for thoroughness and correctness. Shall perform plan check of submitted septic system construction plans, and inspect approved construction. Perform surface water and ground water sampling. Assist in preparation of reports.

## **QUALIFICATIONS:**

**Knowledge of:** Model and state codes governing construction, remodel and repair of residential and commercial buildings and structures; and construction principals, methods and practices.

**Ability to:** Inspect construction sites for compliance with adopted codes; deal professionally and communicate effectively with individuals on the job site and at the office; communicate effectively by written correspondence; secure compliance with applicable codes from owners and contractors; maintain accurate records and prepare clear and concise reports and documentation; review plans and specifications for

compliance and makes sound judgments within established guidelines.

**Education:** High School Diploma or equivalent supplemented by college course work in building inspection technology.

## **Experience for Building/Onsite Inspector:**

Two years experience in building or onsite inspection and/ or plan review, or four years journey level construction experience and possession of a California contractor's license or subcontractor's license in a code regulated field.

## **Certification for Building/Onsite Inspector:**

Certification by ICBO as Building and/or Combination Inspector; and certification, within six months of employment, by ICC as a Building and/or Combination Inspector.

OR

## **Experience Sr. Building/Onsite Inspector:**

Four years experience in building inspection and/or plan review (supervisory experience preferred); or six years construction experience and possession of a California contractors license or subcontractors license in a code regulated field.

## **Certification Sr. Building/Onsite Inspector:**

Certification by ICC as Building Inspector; and certification, within six months of employment, by ICC as Combination Inspector or Plans Examiner.

**License:** Valid class C California driver's license in conformance with established Town employee driving standards.

## **FINAL FILING DATE:**

Applications must be received by **Monday, October 10, 2016 at 5:00 pm.** We are unable to accept faxed applications.

- ◆ Applications can be found at [www.townofparadise.com](http://www.townofparadise.com)

## **APPLICATION PROCEDURE:**

Interested persons who meet the minimum qualifications are invited to submit a completed Town of Paradise Application packet to:

Town of Paradise – Human Resources Dept.  
**ATTN: Building/Onsite Inspector**  
5555 Skyway, Paradise, CA 95969

Application packet must include:

- Town of Paradise Application Form
- Resume
- Cover Letter. Make sure you specify which job you are applying for, and highlight your experience and certification(s), and attach copies of certifications, if any.
- Current (within 30 days) DMV printout

## **BENEFITS**

Benefits provided by the Town of Paradise will be pursuant to the General Employees Unit MOU for this position. Outlined below is a summary as at the time of recruitment.

- ◆ PERS Miscellaneous retirement plan (2%@60 for classic members, 2%@62 new members)
- ◆ Sick Leave 8 hrs/mo.

- ◆ Vacation Leave 0-4 yrs. - 80 hrs  
5-9 yrs. - 120 hrs  
10+ yrs. – 200 hrs
- ◆ Bereavement Leave up to 3 days each leave
- ◆ Holidays 11 days/yr.
- ◆ Floating Holidays 28 hrs/yr.
- ◆ Longevity Pay 5% of salary – 10 yrs.  
7.5% of salary – 15 yrs.  
10% of salary – 20 yrs.
- ◆ Medical Plan\* PERS medical plan\*\*
- ◆ Dental Plan\* Met Life Dental Plan
- ◆ Vision Plan\* Superior Vision Plan  
\*Employees pay a portion of premium for coverage  
\*\*Deferred Comp in lieu of medical is an option
- ◆ Short Term Disability Insurance Plan
- ◆ Long Term Disability Insurance Plan
- ◆ Life Insurance \$100,000 (for full-time and prorated thereof by standard hours).
- ◆ Deferred Comp (457) avail for EE contribution
- ◆ No Social Security participation
- ◆ Gym Membership Reimbursement Benefit
- ◆ Retiree medical

The information contained in this announcement is general in nature and does not constitute an expressed or implied contract. Employee benefits may vary with different employee bargaining units and are subject to change by mutual agreement.

## **About the Town of Paradise.**

The Town of Paradise was incorporated in 1979, and is a general law city with a Council/Manager form of municipal government. Paradise is the second largest populated city in Butte County, with a population of 26, 316. The city, which is located on a ridge east of Chico, is over 18 square miles in size, and ranges in elevation from 1200 to 2400 feet.

The Town government organization is comprised of the Town Manager, who serves as the chief executive officer, and who along with the contracted Town Attorney reports directly to the Town Council.

*The Town of Paradise is an Equal  
Opportunity Employer*

# TOWN OF PARADISE



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INSPECTOR  
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