



TOWN OF PARADISE

5555 SKYWAY • PARADISE, CALIFORNIA 95969-4931

TELEPHONE (530) 872-6291 FAX (530) 877-5059

www.townofparadise.com

INSTRUCTIONS TO APPLICANT

Card Room Employee Work Permit - Initial or Renewal

In order to obtain or renew your local regulatory permit for Card Room Employee Work Permit in the Town of Paradise, please complete the following items and return them to Paradise Police Department.

- Completed and signed Card Room Employee Application
- Card Room Employee Work Permit fee
 - Initial Fee made payable to the Town of Paradise (See current Master Fee Schedule)
- OR**
- Renewal Fee made payable to the Town of Paradise (See current Master Fee Schedule)
- Completed Live Scan fingerprint application
- Payment of Live Scan fees

Payment for Live Scan services is payable at the time of the Live Scan appointment. Live Scan fees are non-refundable. No applications will be approved until the fingerprint results are returned by the Department of Justice. Please note: There is no specific time frame in which the Department of Justice is required to return results of fingerprints.

You will be notified when your application(s) has been approved. At that time an appointment will be scheduled to receive your Card Room Employee Work Permit license and ID Card.

- Approval by Police Department
- Approval by Fire Department
- Approval by Planning Director

Card Room Employee Work Permits are valid for twelve months (12) from the date of issue. To renew, please submit an updated application and follow the process above.

It is the responsibility of the applicant to know and understand the relevant Town municipal code section and any other State or Federal codes, which may apply.

The Town of Paradise Municipal Codes and current Master Fee Schedule can be found at

www.townofparadise.com

• It is unlawful for any person or entity to violate or fail to comply with the provisions of chapter 5.16 of the Paradise Municipal Code. Such violation shall be punishable as an infraction. • Under Federal and State law, a fee may be collected in addition to any other fees for compliance with disability access laws.

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Administrative Services Department, 5555 Skyway, Paradise, CA 95969 -- (530) 872-6291
Paradise Police Department, 5595 Black Olive Dr. Paradise, CA 95969 -- (530) 872-6241 or (530) 872-6161

Town of Paradise License Application

Initial

Renewal

TO BE COMPLETED BY APPLICANT

Applicant Name: _____

Home Address: _____

City: _____ State _____ ZIP: _____

Home Phone: _____

DOB: _____ SSN: _____

CDL: _____ State _____ Expires: _____

Mobile _____ E-Mail _____

Business Name: _____

Business Location: _____

City: _____ State _____ ZIP: _____

Phone: _____

Business Mailing Address: _____

Tax Exempt?

Charitable? Charitable Purpose? _____

List All Residences in the Last Five Years

Address: _____ From _____ To _____

Address: _____ From _____ To _____

Address: _____ From _____ To _____

Have you ever been convicted of a felony, as defined by California law? YES NO

If YES, Date of conviction: _____ Offense _____

Have you ever been required to register with a law enforcement agency pursuant to Section 290 of the Penal Code?

YES NO If YES, Date _____ Law Enforcement Agency _____

It shall be unlawful for any person knowingly to falsify or conceal any fact or make any false or fraudulent statement or misrepresentation in any matter or proceeding within the jurisdiction of any department or agency of the Town (Ordinance 16, Section 15-11).

I declare under the penalty of perjury that the foregoing is true and complete to the best of my knowledge and belief.

Signature: _____ Date _____