



TOWN OF PARADISE POLICE DEPARTMENT

5595 Black Olive Drive, Paradise, CA 95969 • 24-Hour (530) 872-6241 • General (530) 872-6161 • FAX (530) 872-4950

INSTRUCTIONS TO APPLICANT

Firearms Dealer – Initial and Renewal

Firearms Dealer Permit:

In order to obtain or renew your local regulatory permit as a Firearms Dealer, please submit the following items to the Paradise Police Department: (By applying for a Firearms Dealer Permit, you are also registering for the Town's Business License. (Business License Fee Waived))

For Initial and Renewal Applications:

- Town of Paradise Business License Application
- DOJ Certificate of Eligibility Livescan Form - Completed
- Firearms Dealer License Fee made payable to the Town of Paradise (See current Master Fee Schedule) Can be paid after Certificate of Eligibility is received.
- **Livescan Fees made payable to the Town of Paradise (See current Master Fee Schedule)
- Copy of Certificate of Eligibility Application
- Copy of valid State retail sales tax permit as issued by the Franchise Tax Board
- Copy of valid Federal Firearms License and/or application
- Copy of valid California Department of Justice Bureau of Firearms Certificate of Eligibility
- Copy of any additional special permits issued by the Department of Justice
 - ****Initial License only**

For Initial Applications:

The Federal Firearms License and California Department of Justice will require a Live Scan fingerprint submission. The applications are provided by the Department of Justice. When these are received by you, an appointment is necessary to complete the Live Scan. Payment for Live Scan services is payable at the time of the Live Scan appointment. Live Scan fees are non-refundable.

Fingerprint results are sent directly to the Federal Firearms License and Department of Justice. When these are cleared by the Federal Firearms License and Department of Justice, a certificate is sent to the applicant. Once the certificate is received, it must be submitted to the Paradise Police Department for verification and a copy is maintained at the Police Department.

No application will be approved until the Department of Justice has cleared the fingerprints and sends a certificate. Please note: there is no specific time frame in which the Department of Justice is required to return results of fingerprints.

You will be notified when your application has been approved. At that time, please schedule an appointment to receive your Firearms Dealer license and pay applicable fees. Address of business must be approved by the Town's Planning Director.

Firearms Dealer licenses are valid for twelve (12) months from the date of issue. To renew, please submit an updated application and follow the process above prior to the expiration of Town license and/or Certificate of Eligibility.

Employees: (See Firearms Dealer - Employee Application Packet)

Each new employee who handles, delivers, sells, shows or displays firearms is required to submit Live Scan fingerprints as per DOJ current requirements and maintain a current Certificate of Eligibility.

It is the responsibility of the applicant to know and understand the relevant Town municipal code section and any other state or federal codes, which may apply.

The Town of Paradise Municipal Codes and current Master Fee Schedule can be found at www.townofparadise.com.

• It is unlawful for any person or entity to violate or fail to comply with the provisions of chapter 5.05 of the Paradise Municipal Code. Such violation shall be punishable as an infraction. • Under Federal and State law, a fee may be collected in addition to any other fees for compliance with disability access laws.



Town of Paradise

Business License Application

5555 Skyway
Paradise, CA 95969
Tel: 530-872-6291
www.townofparadise.com

New Business (\$40) Renewal (\$25) Commercial Home Based Business Bank Located outside Paradise

BUSINESS INFORMATION

Information in this section is available to the public if requested

Business Name:		
Business Phone:	Business Website:	
Business Address:	Would you like your Business Name and Website included in an online directory? <input type="radio"/> Yes <input type="radio"/> No	
City:	State:	ZIP Code:
Business Mailing Address (if different) (Address, City, State and ZIP):		
NAICS Code: _____ If you do not know your NAICS code, visit https://www.census.gov/eos/www/naics/	Business Category (circle one): Retail / Construction & Development / Technology & Communication / Food Services & Ag Production / Government & Non-Profit / Healthcare / Manufacturing / Tourism / Utilities / Real Estate / Other	
Number of Employees:	State of California Seller's Permit Number:	
Hours/Days of Operation:	Tax Exempt <input type="radio"/> Yes <input type="radio"/> No	Religious Organization <input type="radio"/> Yes <input type="radio"/> No
Please describe in detail your business activity to be conducted within the Town of Paradise:		

EMERGENCY CONTACT INFORMATION (PLEASE LIST 3 UNIQUE CONTACTS)

Personal Contact information will be kept private

Contact 1 – Business Owner Name:	Phone 1:	Phone 2:
	Email:	
Contact 2 – Name and Relationship/Title:	Phone 1:	Phone 2:
	Email:	
Contact 3 – Name and Relationship/Title:	Phone 1:	Phone 2:
	Email:	
Property Owner Name (if different from business owner)	Phone 1:	Phone 2:
	Email:	
Alarm Permit Number: _____	Alarm Type (circle all that apply):	
Alarm Company: _____	Water Flow / Smoke Detector / Heat Detector / Manual Pull Box / motion – intruder / Other _____	
Responsible Contact:		
Janitorial Service:	Phone:	
	Hours at Location:	

BUILDING INFORMATION (NOT REQUIRED IF LOCATED OUTSIDE PARADISE)

Information in this section is available to the public if requested

Structure Type (circle one): Commercial / Residential Single Family / Residential Multi-Family / Assembly / Manufacturing / Other _____	Floor plan diagram (Optional FD Use)	
Animals Located on Business Premise? <input type="radio"/> Yes <input type="radio"/> No	Fire Suppression System (Sprinklers)? <input type="radio"/> Yes <input type="radio"/> No	Knox Box? <input type="radio"/> Yes <input type="radio"/> No
Utility Shutoff Locations : Gas:	Hazardous Materials on site? <input type="radio"/> Yes <input type="radio"/> No	
Electric:	Hazardous Materials Location: _____ For information on reporting requirements, visit http://www.buttecounty.net/publichealth/EnvironmentalHealth/Hazmat-CUPA.aspx	

TOWN OF PARADISE

Administrative Services Department, 5555 Skyway, Paradise, CA 95969 -- (530) 872-6291
Paradise Police Department, 5595 Black Olive Dr. Paradise, CA 95969 -- (530) 872-6241 or (530) 872-6161

Specialty Permit Information

 Initial Renewal

TO BE COMPLETED BY APPLICANT

Applicant Name: _____ Event Location: _____

Home Address: _____ Event Dates: _____ to _____

City: _____ State _____ ZIP: _____ Event Times: _____ to _____

Home Phone: _____ Event Dates: _____ to _____

DOB: _____ SSN: _____ Event Times: _____ to _____

CDL: _____ State _____ Expires: _____ Event Located in Downtown Paradise Area

Mobile _____ E-Mail _____ Type of Merchandise being sold? _____

Additional Information: _____

Address: _____ From _____ To _____

Address: _____ From _____ To _____

Address: _____ From _____ To _____

Have you ever been convicted of a felony, as defined by California law? YES NO

If YES, Date of conviction: _____ Offense _____

Have you ever been required to register with a law enforcement agency pursuant to Section 290 of the Penal Code?
 YES NO If YES, Date _____ Law Enforcement Agency _____

It shall be unlawful for any person knowingly to falsify or conceal any fact or make any false or fraudulent statement or misrepresentation in any matter or proceeding within the jurisdiction of any department or agency of the Town (Ordinance 16, Section 15-11).

I declare under the penalty of perjury that the foregoing is true and complete to the best of my knowledge and belief.

Signature: _____ Date _____