TOWN OF PARADISE
RESOLUTION NO. 11-34

ADOPT RESOLUTION NO. 11-34, A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE AUTHORIZING DISPOSAL OF CERTAIN TOWN RECORDS MAINTAINED IN STORAGE FOR THE TOWN CLERK DEPARTMENT PURSUANT TO GOVERNMENT CODE SECTION 34090.

WHEREAS, Government Code Section 34090 authorizes the head of a town department, with the written consent of the town attorney, to destroy certain records over two years of age upon approval of the legislative body; and,

WHEREAS, the Town Attorney's consent is incorporated into this resolution as Exhibit A approving the destruction of those certain records set forth in Exhibit "B; and,

WHEREAS the specific records are set forth on Exhibit "B"; and,

WHEREAS, the Town Clerk is requesting to dispose certain records maintained in Town Clerk Department storage as set forth on the attached Exhibit "B".

NOW, THEREFORE, the Town Council of the Town of Paradise does resolve as follows:

SECTION 1: The Town Clerk of the Town of Paradise is hereby authorized to dispose of the records set forth in Exhibit "B "of this resolution.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 6th day of September, 2011, by the following vote:

AYES: Steve "Woody" Culleton, Joe DiDuca, Scott Lotter, Tim Titus and Alan White, Mayor.

NOES: None.

ABSENT: None.

NOT VOTING: None.

[redacted]
Alan White, Mayor

ATTEST: 9·7·2011
[redacted]
Joanna Gutierrez, CMC/ Town Clerk

APPROVED AS TO FORM:
[redacted]
Dwight L. Moore, Town Attorney

EXHIBIT "A"

Consent to Destruction of Certain Records, Documents and Papers of the Town of Paradise Redevelopment Agency

Pursuant to the Government Code Section 34090, I hereby consent to the destruction of those certain records, documents and papers of the Town of Paradise Redevelopment Agency listed on Exhibit "B" and made a part of Resolution No. 11-34.

DATED: 9-6-11

[redacted]

DWIGHT L. MOORE, Town Attorney

EXHIBIT "B"
RECORDS FOR DESTRUCTION

BOX #86 OLD INVENTORY

550-40-01 CU + 2	Legislative Issues: Commentary on Mello-Roos Community Facilities Act of 1982 (Current 1989)
550-40-30 CU + 2	Legislative Issues: Slush Fund Correspondence (1994)
550-40-40 CU + 2	Legislation: State Legislative Bulletin 1/98 to 12/98 File #5

BOX #87 OLD INVENTORY

880-30-04 T + 5	Leases Closed - Paradise Improvement Corporation 1986
880-30-05 T + 5	Leases Closed - Maria's Tailoring (Maria Yorga) 1987
1050-10-02 CU + 2	Paradise Parks & Recreation District File #2 -01/02/93 – 12/10/96

BOX #88 OLD INVENTORY

110-60-07 CU + 2	Planning / Engineering Division Project Status List Reports 1998 (All Division Activity Reports)
110-60-10 CU + 2	Planning / Engineering Division Project Status Reports 1999 (All Division Activity Reports)
130-60-01 CU + 2	Administration-Bulk Rate Postage 03/12/82 to 07/01/85
150-50-50 CU + 2	League of California Cities Redevelopment Seminar July 1994
150-50-51 CU + 2	League of California Cities City Council – City Manager Leadership Team Workshop June 1999
150-50-52 CU + 2	League of California Cities Annual Conference 1999
155-15-04 CU + 2	Freedom of Information Act (FOIA) Requests for Public Information 01/05/98 – 08/16/99
160-10-03 CU + 2	Records Management: Microfilming Also information on a January 1991 seminar on Establishing and Managing Successful Records Management Programs
170-30-01 CU + 2	Risk Management Insurance 01/23/80 – 06/10/86
170-30-02 CU + 2	Insurance: Notary Bond 01/09/85 – 07/27/00
170-30-07 CU + 2	Insurance: Paul Eckert Administrative Services Director Bond (Fidelity and Deposit Company of Maryland)
180-30-08**(a)** CU + 2	Town Clerk's Correspondence File #8 07/16/98 – 12/07/99 Note: There is another file numbered 180-30-08

EXHIBIT "B"
RECORDS FOR DESTRUCTION

CONTINUE BOX #88	
180-30-14 CU + 2	Town Council Correspondence File #9 01/23/97 – 12/29/99
180-30-26 CU + 2	Correspondence: To and From Douglas W. Hamett, 1805 Broadway, Chico, CA 95928 11/01/93 – 09/29/94
180-30-31 CU + 2	Fax transmissions File #2 01/25/99 – 12/07/00

BOX #89 OLD INVENTORY

INDEX NUMBER	DESCRIPTION
180-30-71 CU + 2	Newspaper Articles to Mayor From Manager 2001
180-40-15 CU + 2	Proclamation File #12 November 1997 – June 1999
310-10-14 CU + 2	Finance Reports: Cash Disbursements (a.k.a. Check Registers) 10/29/97 – 12/29/98
310-10-15 CU + 2	Finance Reports: Cash Disbursements (a.k.a. Check Registers) 01/25/99 – 01/04/00
340-05-27 CU + 2	Finance Reports: Preliminary Budget 1998 / 1999
340-05-28 CU + 2	Finance Reports: Preliminary Budget 1999 / 2000
340-05-29 CU + 2	Town Clerk Preliminary Budget 1998 / 1999 and 1999 / 2000
340-10-18 **duplicate**	Finance Reports: Annual Operating Budget 1997 / 1998
340-10-19 **duplicate**	Finance Reports: Annual Operating Budget 1998 / 1999
340-10-20 **duplicate**	Finance Reports: Annual Operating Budget 1999 / 2000
380-40-23 CU + 2	Town Clerk Department: Purchase Orders 07/06/97 – 06/04/98
380-40-25 CU + 2	Purchasing: Vehicle Procurement 05/21/80 – 10/26/99

THE BELOW FILE CAME OFF THE SHELF IN THE OFFICE

385-20-21 AU + 4	Finance Reports: Revenue / Expenditure Reports (a.k.a. Status Report With Encumbrance By Fund) 08-27-97 to 02-28-98