



Town of Paradise
Community Development Department
Building Resiliency Center
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NOTICE: Updates to Owner-Builder Permit Authorization Procedures

Restriction on Use of Authorization of Agent Forms for Owner-Builder Permits

To protect property owners and ensure compliance with California law, the Town of Paradise has implemented new procedures regarding Owner-Builder permits:

- The use of the Authorization of Agent to Act on the Property Owner's Behalf is now restricted for Owner-Builder permit applications.
- Owner-Builder permits will only be issued to individuals listed as legal owners of the property, or to licensed contractors acting within the scope of their license.

This change is intended to prevent misuse of the Owner-Builder designation and ensure that those applying for permits are legally responsible for the construction project.

Why This Matters

Restricting the misuse of agent authorization helps ensure that only legitimate and authorized individuals participate in the permitting and construction process. This measure:

- Reduces the risk of unpermitted or substandard work.
- Prevents unlicensed individuals from acting as contractors under the Owner-Builder exception.
- Protects future property owners from inheriting costly code violations or safety hazards.
- Promotes accountability and transparency throughout the building process.

By enforcing these standards, the Town helps safeguard consumers and the integrity of the construction record.

Required Action for Existing Permits

- Any currently issued building permit obtained using an agent authorization must be updated.
- The permit must be re-signed by a legal property owner or by a licensed contractor assuming full responsibility for the project.

Suspension of Agent-Signed Owner-Builder Permits

Effective immediately, the Town will no longer issue Owner-Builder permits submitted by Authorized Agents. Only the legal property owner or a licensed contractor may sign permit applications going forward.

Questions?

Don't hesitate to get in touch with the Town of Paradise Building Division at (530) 872-6291 x411 or visit: www.townofparadise.com/building