



**Town of Paradise**  
Public Works Department  
Engineering Division  
5555 Skyway  
Paradise, CA 95969  
(530) 872-6291

### Building Permit Driveway Affidavit

I, \_\_\_\_\_, hereby depose and state as follows:

Project Address: \_\_\_\_\_ Building Permit No.: \_\_\_\_\_

#### Questions

1. The project for which I am seeking a building permit includes a driveway. If the answer is **YES**, continue. If **NO**, skip to Acknowledgement 2.

YES

NO

2. If the answer to Question 1 is **YES**, will the driveway extend into the public right of way/roadway (beyond property line)? If the answer is **YES**, continue. If **NO**, skip to Acknowledgement 2.

YES

NO

#### Acknowledgements

1. If the driveway extends into the public right of way/roadway, I acknowledge that all work within the public right of way/roadway requires a valid encroachment permit from the Town of Paradise Public Works Department prior to any work starting in the public right of way/roadway.

I ACKNOWLEDGE

2. If at any point during the construction work under this Building Permit, I decide to add a driveway which involves the public right of way/roadway, I will obtain a valid encroachment permit.

I ACKNOWLEDGE

3. I have reviewed the attached Encroachment Permit Application and Standards provided for my reference. I agree to secure a valid encroachment based on the questions and acknowledgements made here in this form. If applicable, I agree to make the necessary contacts and construct driveway and drainage improvements in accordance with Town Standards.

I ACKNOWLEDGE

**By signing below, I certify that all the information provided in this affidavit is true and accurate to the best of my knowledge.**

Applicant Name: \_\_\_\_\_ Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Applicant Contact Number: \_\_\_\_\_

#### Attachments:

Paradise Municipal Code Encroachment Permits  
Encroachment Permit Application  
Public Works Engineering Standard Details for Driveways

**TOWN OF PARADISE MUNICIPAL CODE**  
**ARTICLE II - ENCROACHMENT AND EXCAVATION PERMITS**  
**SECTIONS 12.14.030-12.14.210**

12.14.030 - Purpose.

This chapter is adopted pursuant to the general provisions of the Paradise Municipal Code for the purpose of regulating excavations and/or encroachments on, over or under a public right-of-way or public service easement.

(Ord. 321, § 1(part), 1999)

12.14.040 - Definitions.

Unless the contrary is stated or clearly appears from the context, the following definitions shall govern the construction of the words and phrases used in this chapter:

Encroachment. The term "encroachment" means any construction work performed within a public right-of-way or public service easement; any work other than construction work performed within a public right-of-way or public service easement which obstructs the public right-of-way or public service easement or interferes with the use of the public right-of-way or public service easement for its intended purpose; and any structure or object other than a vehicle which is placed or installed within a public right-of-way or within a public service easement in a manner which obstructs the public right-of-way or public service easement, or in a manner which otherwise interferes with the use of the public right-of-way or public service easement for its intended purpose.

Excavation. The term "excavation" means the removal of any macadam, concrete or other surface material covering a public right-of-way or public service easement, and/or the removal of any earth material in or under the public right-of-way or public service easement.

Person. The term "person" means any person, public utility, corporation, partnership, company or other public or private entity except for the town.

Public right-of-way. The term "public right-of-way" means any town street, sidewalk, pedestrian path, bike path, alley or any other "public way," as that term is defined in the California Streets and Highways Code.

Public service easement. The term "public service easement" means any public sewer easement, public storm drain easement, public utility easement or other "public service easement," as the term is defined in the California Streets and Highways Code.

Public works director/town engineer. The term "public works director/town engineer" means the Public Works Director/Town Engineer of the Town of Paradise, and his or her authorized designee(s).

(Ord. 321, § 1(part), 1999)

12.14.050 - Administrations by public works director/town engineer.

The public works director/town engineer shall administer this chapter, including, but not limited to, acting on all applications for a permit required by this chapter, and undertaking any of the enforcement actions provided for by this chapter.

(Ord. 321, § 1(part), 1999)

12.14.060 - Administrative review of determination or action of public works director/town engineer by town manager.

- A. Right to administrative review. Any person aggrieved by a determination made or action taken by the public works director/town engineer, pursuant to the provisions of this chapter, may apply to the town manager for administrative review of such determination or action.
- B. Applications for administrative review. Applications for administrative review of a determination made or action taken by the public works director/town engineer pursuant to this chapter shall be in writing and shall be filed in the office of the town manager no later than fifteen days following the date such determination or action was made or taken, or where written notice of such determination or action is required to be served, the date such notice is served, provided that the town manager may extend the time for filing an application for good cause shown. In addition to setting forth a request for administrative review of a determination made or action taken by the public works director/town engineer, such application shall contain a brief statement of the reasons why the applicant believes that such determination or action does not comply with the provisions of this chapter, and shall set forth the relief requested by such person from such determination or action.
- C. Decision on application for administrative review. Upon the filing of an application for administrative review of a determination made or action taken by the public works director/town engineer pursuant to the provisions of this chapter, the town manager shall consider the application and render a decision within fifteen days either affirming the determination or action of the public works director/town engineer or reversing or modifying such determination or action. Prior to rendering a decision, the town manager may, at his or her sole discretion, convene an informal hearing for the purpose of reviewing evidence or hearing arguments bearing on such decision, provided notice of the date, time and place of such hearing is served on the person who filed the application for administrative review within a reasonable time prior to such hearing. After rendering a decision, the town manager shall promptly inform the public works director/town engineer of the decision to be served on the person who filed the application for administrative review.

- D. Stay of determination made or action taken by public works director/town engineer pending administrative review. Any determination made or action taken by the public works director/town engineer in accordance with the provisions of this chapter, save and except for an order to stop work issued by the public works director/town engineer or the commencement or prosecution of work by the public works director/town engineer to remove or remedy a condition in a public right-of-way or public service easement which threatens the safety of life or property, shall be stayed pending a decision of the town manager on an application for administrative review of such determination or action.

(Ord. 321, § 1(part), 1999)

#### 12.14.070 - Appeal from decision of town manager.

- A. Right to appeal. A person aggrieved by a decision of the town manager following the filing of an application for the administrative review of a determination made or action taken by the public works director/town engineer pursuant to the provisions of this chapter may appeal such decision to the town council within thirty days.
- B. Stay of decision of town manager pending appeal. Any decision of the town manager on an application for administrative review of a determination made or action taken by the public works director/town engineer in accordance with the provisions of this chapter, save and except for an order to stop work issued by the public works director/town engineer or the commencement or prosecution of work by the public works director/town engineer to remove or remedy a condition in a public right-of-way or public service easement which threatens the safety of life or property, shall be stayed pending a final decision of the town council on such appeal.

(Ord. 321, § 1(part), 1999)

#### 12.14.080 - Permit requirements.

Except as provided in this chapter, it is unlawful for any person to encroach upon a public right-of-way or public service easement or make an excavation within a public right-of-way or public service easement unless and until a permit for such encroachment or excavation has been approved and issued in the manner provided by this chapter.

(Ord. 321, § 1(part), 1999)

#### 12.14.090 - Exceptions to permit requirements.

Notwithstanding the provisions of this chapter to the contrary, a permit shall not be required for the following encroachments or excavations on or within a public right-of-way or public service easement:

- A.

An encroachment made in the performance of work required by a public works contract between the town and a contractor;

- B. An encroachment made by the owner of property adjoining a public right-of-way for the purpose of installing concrete flat work in a parkway between a public street and sidewalk or for the purpose of installing concrete flat work behind a public sidewalk, provided the concrete flat work has been approved by the public works director/town engineer;
- C. An encroachment made by a town officer or employee acting within the course or scope of such officer's or employee's duties or employment;
- D. An encroachment made by a public entity with an existing legal or contractual right to perform such work;
- E. Resurfacing or repaving private driveway approach not requiring excavation or significantly altering drainage patterns;
- F. Minor landscaping performed by the owner of property adjoining a public right-of-way, consisting of bushes, shrubs and ground cover of a temporary nature, which does not negatively affect the traffic site distance, providing such landscaping has been approved by the public works director/town engineer;
- G. An encroachment within a public service easement by a public utility with rights therein.

(Ord. 321, § 1(part), 1999)

#### 12.14.095 - General application requirements for permits.

Applications for a permit required by this chapter shall be filed in the office of the department of public works, shall be in a form and contain the information prescribed by the public works director/town engineer and shall be accompanied by a permit fee in an amount established by resolution of the town council.

(Ord. 321, § 1(part), 1999)

#### 12.14.100 - Requests for fee waiver.

All requests for fee waivers or reductions shall be made in writing, to the public works director/town engineer. The public works director/town engineer shall place such request on the next available town council agenda for review and discussion of possible authorization of waiver or reduction of fees. The person or agency requesting waiver shall be responsible for paying the fully burdened rate for staff time involved in research and preparation of town council staff report, and such request shall be accompanied by a deposit, in an amount equal to two hours staff time, at the current hourly staff rate.

(Ord. 321, § 1(part), 1999)

12.14.110 - Additional application requirements for permits authorizing construction or excavation work—Applicant qualifications.

Where an application is filed for a permit pursuant to this chapter authorizing construction or excavation work within a public right-of-way or public service easement, the applicant shall establish to the satisfaction of the public works director/town engineer the following:

- A. That the applicant holds a valid contractor's license issued pursuant to Chapter 9, Division 3 of the California Business and Professions Code (commencing with Section 7000) to perform the kind of work within the public right-of-way or public service easement which would be authorized by the permit; or
- B. That the applicant owns the property adjoining that portion of the public right-of-way or public service easement in which the work to be authorized by the permit will be performed, that such work will consist of repairs to sidewalks, curbs, gutters or driveway, and that the work will be performed either entirely by the applicant or by the applicant in conjunction with unpaid assistants.

(Ord. 321, § 1(part), 1999)

12.14.120 - Additional application requirements for permits authorizing construction or excavation work—Plans and specifications.

Where an application is filed for a permit required by this chapter authorizing construction or excavation work within a public right-of-way or public service easement, the applicant shall file with the public works director/town engineer plans and specifications which indicate the location, nature and extent of the work to be performed within the public right-of-way or public service easement pursuant to the permit and which establish that such work will conform to the design criteria and improvement standards adopted by the Town of Paradise and/or any other applicable laws and regulations.

(Ord. 321, § 1(part), 1999)

12.14.130 - Action on permit applications—Approval and issuance of permit.

Where the public works director/town engineer determines that a completed application has been filed for a permit required by this chapter and there are no grounds for denying such permit, the public works director/town engineer shall approve the application and issue the permit subject to all of the general and special conditions hereinafter provided for by this chapter at such time as the applicant has provided the comprehensive liability insurance and otherwise complied with all other general or special conditions required as conditions precedent to the issuance of the permit.

(Ord. 321, § 1(part), 1999)

12.14.140 - Action on permit applications—Denial of application.

- A. Grounds for denial. The public works director/town engineer shall deny an application for a permit required by this chapter if the public works director/town engineer determines that:
  - 1. The encroachment or excavation proposed by the application is for the construction or installation of improvements of facilities within a public right-of-way or public service easement which are not an authorized use of a public right-of-way or public service easement;
  - 2. The encroachment or excavation, as proposed in the application, would unreasonably interfere with the use of public or private property adjoining or in the vicinity of the public right-of-way or public service easement in which such encroachment or excavation is to be made; or
  - 3. The encroachment or excavation, as proposed in the application, would threaten the safety of persons or property.
- B. Notice of denial. Where the public works director/town engineer determines to deny an application for a permit required by this chapter, the public works director/town engineer shall promptly cause a notice of such determination to be served on the permit applicant. In such notice the public works director/town engineer shall state the reasons for the determination not to approve the application and shall set forth the right of the applicant to apply for administrative review and appeal of such determination in the manner provided by this chapter.

(Ord. 321, § 1(part), 1999)

12.14.150 - General conditions of permits—Comprehensive liability insurance.

- A. Liability. The permittee shall be solely liable for all claims or liability associated with the work authorized by a permit. In addition, permittee shall hold harmless, indemnify and defend the town from and against all such claims and liability.
- B. Insurance requirements. Except as hereinafter provided by this chapter, no permit shall be issued pursuant to the provisions of this chapter unless and until the permittee has obtained a comprehensive general liability insurance policy from an insurance company licensed to do business in the State of California and having a financial rating in Best's Insurance Guide of at least "B," which provides insurance coverage against all liabilities for death, personal injury or property damage arising out of or in any way related to the encroachment and/or excavation work authorized pursuant to such permit.
- C.

Amount of insurance. The comprehensive general liability insurance obtained by a permittee at the time of the issuance of a permit pursuant to the provisions of this chapter shall be in an amount of at least one million dollars, combined single limit, except that where the town manager determines that work performed pursuant to such permit involves unusual risks which expose the town to liabilities in excess of one million dollars, then such insurance shall be in an amount which the town manager determines is necessary to fully cover town's exposure to all such risks.

- D. Form of insurance. The comprehensive general liability insurance obtained at the time of the issuance of a permit, pursuant to the provisions of this chapter, shall include an endorsement naming the town, the town's officers, employees and agents as additional insureds under the coverage afforded, shall be primary with respect to any other insurance available to the town, shall include a severability of interest (cross-liability) clause, shall require the insurer to provide the town at least thirty days prior notice of cancellation, and otherwise shall be in a form approved by town manager.
- E. Proof of insurance. Proof of comprehensive general liability insurance provided by a permittee at the time of the issuance of a permit pursuant to the provisions of this chapter shall be in a form approved by the town manager and shall be filed with the public works director/town engineer prior to the issuance of such permit.

(Ord. 321, § 1(part), 1999)

12.14.160 - General conditions of permits—Liability insurance requirements for permittees owning adjoining property.

Where a permit is issued pursuant to the provisions of this chapter, authorizing construction or excavation work within a public right-of-way or public service easement to be undertaken and performed by a person owning the property adjoining that portion of the public right-of-way or public service easement in which the work is to be performed, the permittee may comply with the liability insurance requirements of this chapter by filing with the public works director/town engineer a copy of the permittee's homeowner's insurance policy with liability limits of at least three hundred thousand dollars, in lieu of the comprehensive general liability insurance required by Section 12.14.150 of this chapter.

(Ord. 321, § 1(part), 1999)

12.14.170 - General conditions of permits—Compliance with traffic control plan.

As a further condition of the issuance of a permit required by this chapter, the permittee shall undertake and carry out the encroachment or excavation authorized by such permit in accordance with the provisions of the state of California Manual of Traffic Controls for Construction and Maintenance Work Zones as published by the State Department of Transportation and/or any additions or modifications thereto now or hereafter adopted.



12.14.180 - Additional conditions of permits authorizing construction or excavation work—Surety bond or other security.

- A. Security requirements. Except as hereinafter provided by this chapter, no permit shall be issued pursuant to the provisions of this chapter, authorizing construction or excavation work within a public right-of-way or public service easement unless and until the permittee has obtained and provided to the town a surety bond or other security guaranteeing performance by permittee of all of permittee's duties and obligations under such permit including, in particular, the duty and obligation to restore the site of the construction or excavation work to the same condition as it was in prior to commencement of the construction or excavation work, or such modified condition as has been approved by the public works department.
- B. Amount of security. The surety bond or other security obtained and provided by a permittee at the time of the issuance of a permit pursuant to the provisions of this chapter authorizing construction or excavation work on or within a public right-of-way or public service easement shall be in the amount of at least ten thousand dollars; except that where the public works director/town engineer determines that the work performed pursuant to such permit is extensive and would expose the town to costs substantially in excess of ten thousand dollars to remedy any breach by the permittee in the permittee's duties and obligations to restore the public right-of-way or public service easement to the same condition as it was in prior to the commencement of the construction or excavation work or such modified condition as approved by the public works director/town engineer, then the surety bond or other security shall be in an amount which the public works director/town engineer determines is necessary to fully cover the town's exposure to all such costs.
- C. Form of security. The surety bond obtained and provided by a permittee at the time of issuance of a permit pursuant to the provisions of this chapter authorizing an encroachment or excavation within a public right-of-way or public service easement shall be conditioned on the permittee's compliance with all requirements of this chapter, including all orders of the public works director/town engineer pertaining thereto, and shall otherwise be in a form approved by the town attorney. In lieu of a surety bond, a permittee may obtain and provide to the town a cash deposit, certificate of deposit naming the town as the payee thereof or such other kind of security acceptable to the town manager, provided such cash deposit, certificate of deposit or the security is accompanied by an agreement stating that the security is being pledged to guarantee performance of the permittee's duties and obligations under the permit issued to permittee pursuant to this chapter, which pledge agreement shall also be in a form approved by the town attorney.

(Ord. 321, § 1(part), 1999)

12.14.190 - Additional conditions of permits authorizing construction or excavation work—Waiver of surety bond or other security for permittees owning adjoining property.

Where a permit is issued pursuant to the provisions of this chapter authorizing construction or excavation work within a public right-of-way or public service easement to be undertaken and performed by a person who owns property adjoining that portion of the public right-of-way or public service easement in which the work is to be performed, the surety bond or other security requirements of this chapter shall be waived.

(Ord. 321, § 1(part), 1999)

12.14.200 - Additional conditions of permits authorizing construction or excavation work—Performance of construction or excavation work.

As a further condition of the issuance of a permit required by this chapter authorizing construction or excavation work within a public right-of-way or public service easement, the permittee shall design, undertake and complete such work in the following manner:

- A. All public improvements constructed or installed within a public right-of-way pursuant to such permit shall be designed, constructed and installed in accordance with the design criteria and improvement standards adopted by the town.
- B. Upon the commencement of construction or excavation work authorized by a permit, such work shall be prosecuted with due diligence and in a manner that does not obstruct or interfere with a public street, public utilities or other facilities located within a public right-of-way or public service easement any more than is absolutely necessary.
- C. Upon completion of construction or excavation work authorized by a permit, the public right-of-way or public service easement in which such work was performed shall be restored to the same condition as it was in prior to commencement of the work or such modified condition as has been expressly approved by the public works director/town engineer. All surplus soils or waste materials removed from the public right-of-way or public service easement shall be deposited, removed or handled as required by applicable federal, state and city laws and regulations.
- D. At the conclusion of construction or excavation work authorized by such permit, the permittee shall file with the public works director/town engineer such "as-built" plans and specifications as may be required by the public works director/town engineer depicting any new improvements or facilities or any modifications to existing improvements or facilities which were constructed or installed in the public right-of-way or public service easement pursuant to such permit.
- E.

In any case in which the street, sidewalk or other public right-of-way is caused to be excavated, the permittee shall restore such excavation to like new condition in the manner prescribed by the standard plans and specifications, orders, rules and regulations of the public works department. As a minimum, trench restoration shall include resurfacing to a constant width equal to the widest part of the trench excavation. All final resurfacing shall be completed within thirty days of completion of excavation, weather permitting, unless otherwise specified on the approved encroachment permit.

(Ord. 321, § 1(part), 1999)

#### 12.14.210 - Special conditions of permits.

When acting on a permit required by this chapter, the public works director/town engineer may condition the issuance of such permit on compliance with any special requirements which the public works director/town engineer determines are necessary in order to ensure that such encroachment or excavation will be carried out in a manner that does not threaten the safety of persons or property and in a manner that will not unreasonably interfere with the use by the town or general public of any public right-of-way or public service easement and/or any public or private property adjoining or in the vicinity of the public right-of-way or public service easement in which the encroachment or excavation is to be made.

(Ord. 321, § 1(part), 1999)



**ENCROACHMENT PERMIT APPLICATION**  
SEE PAGE 2 FOR GENERAL CONDITIONS

Date Submitted: \_\_\_\_\_  
Date Work Accepted: \_\_\_\_\_

Permit No.: \_\_\_\_\_  
Work Zone: \_\_\_\_\_

Owner Information	
Name:	
Street Address:	
City, State, Zip:	Telephone No.:
Fax No.:	Mobile No.:

Submittal Items
Application
Traffic Control Plan (if req'd)
Insurance Certificates
Bond

Contractor Information	
Name:	
Street Address:	
City, State, Zip:	Telephone No.:
Fax No.:	Mobile No.:

Permit Fees	
Fee Type	
Amount	
Paid Date	
Received By	

**CONTRACTORS LICENSE LAW**

**I DECLARE UNDER PENALTY OF PERJURY (CHECK ONE):**

I am licensed under provisions of Chap. 9, Div. 3 of the Business and Professions Code and my license is in full force and effect for the scope of work which I am undertaking.

License type and number: \_\_\_\_\_

I, as the owner, or my employees with wages as their sole compensation, will do the work, and the structure is not intended or offered for sale. (sec. 7044)

I am exempt under sec. \_\_\_\_\_, Business and Professional Code for this reason \_\_\_\_\_.

**WORKERS COMPENSATION INSURANCE**

**I DECLARE UNDER PENALTY OF PERJURY (CHECK ONE):**

The permit is for \$500.00 (valuation) or less.

I have placed on file with the Town of Paradise Development Services Department a certificate of workers compensation insurance or a certificate of consent to self-insure.

I shall not employ any person in any manner so as to become subject to the Worker's Compensation laws of California.

**Notice to applicant:** If, after making this statement, should you become subject to Worker's Compensation provisions of the labor code, you must forthwith comply with such provisions or this permit shall be deemed revoked.

Project Information					
Excavate:	Street	Other:	Install:	Sidewalk	Utility
	Sidewalk			Curb/Gutter	Other:
	Curb/Gutter			Driveway	
	Driveway			Culvert (Confirm size and location, 15" min.)	
Location of Work:			Nearest Cross Street:		
Adjacent to Signalized Intersection:		Yes	No	*If within 300' in any direction, reference Note 14 on Page 2 of this application	
Anticipated Start Date:			Estimated End Date:		
Scope of Work:					
Contractor Job # or Project Name (if applicable):					

I certify that I have read this application and state that the above information is correct. I agree to comply with the General Conditions (see page 2) and to all Town Ordinances, Town Standards, State and Federal laws relating to construction, and hereby authorize representatives of the Town of Paradise to enter upon the above mentioned property for inspections purposes. I also agree to waive, indemnify and keep harmless the Town and its agents against all liabilities, judgments, costs, and expenses which may in any way accrue against said agency in consequence of the granting of this permit.

\_\_\_\_\_  
Applicant Signature Date Property-owner / Contractor (circle one)

Approval Special Conditions: \_\_\_\_\_

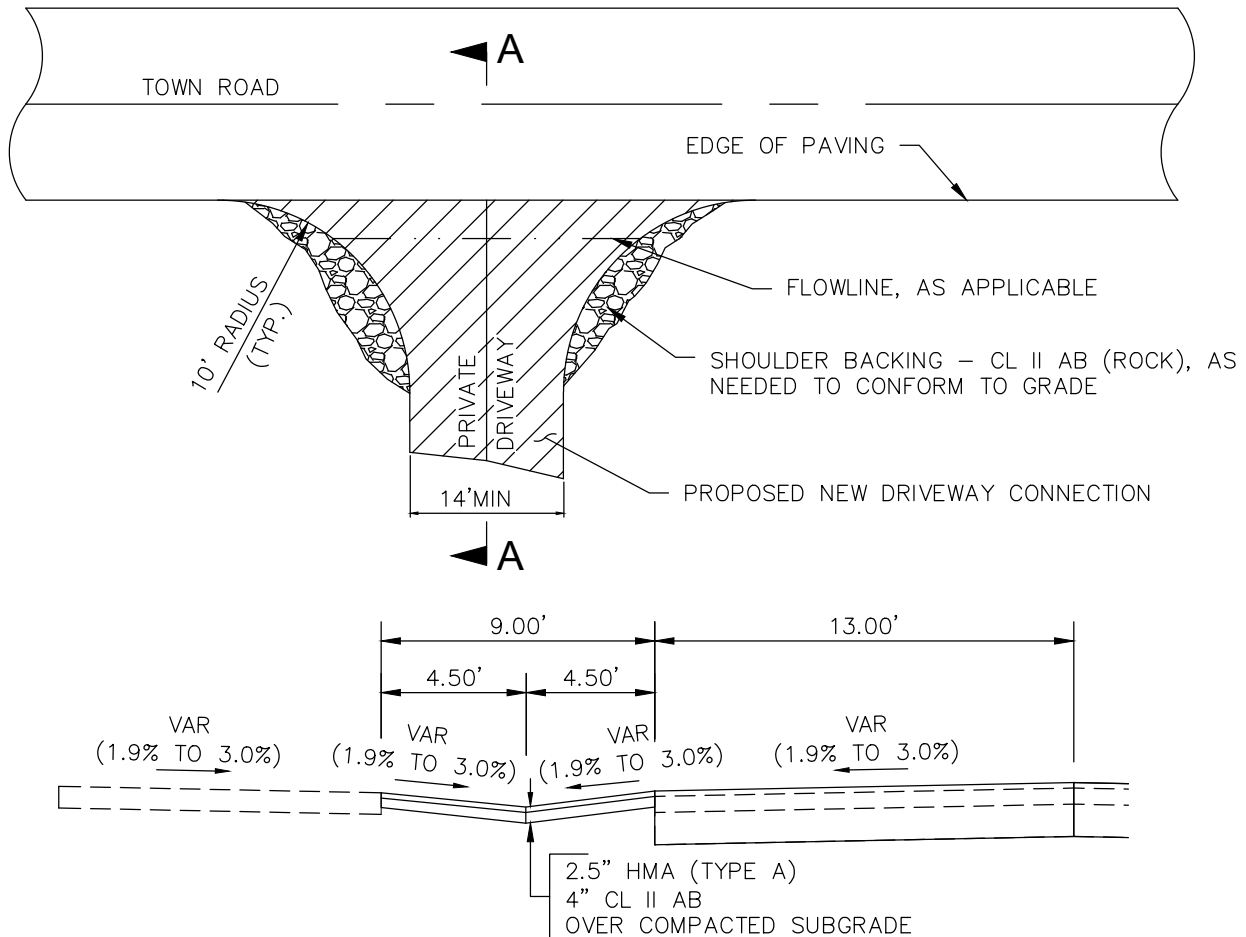
Approved by: \_\_\_\_\_ Date: \_\_\_\_\_ Inspection Contact No.: \_\_\_\_\_



### **ENCROACHMENT PERMIT GENERAL CONDITIONS**

1. All contractors working on this project shall have proper insurance, with the General or Prime Contractor having liability insurance with a combined single limit of one million dollars, and also one million dollars limit for general aggregate; with the Town of Paradise named as an additional insured. This will be in standard form from your insurer, with a copy signed by your agent. No work shall commence without this insurance being provided. Additional insurance provisions can be found in Town of Paradise Municipal Code Section 12.14.150-160.
2. It is understood and agreed that the Town has prior right to the use of its Right-of-Way. It is further understood and agreed by the Permittee that the doing of any work under this permit shall constitute an acceptance of all the provisions contained herein and failure on the Permittee's part to comply with all provisions will be cause for revocation of this permit. Except as otherwise provided for public agencies and franchise holders, the permit is revocable at any time. This permit is to be on the job at all times while the work is being done.
3. All work shall be done subject to the supervision of and to the satisfaction of the Public Works Department of the Town. The Permittee shall, at all times during the progress of the work, keep the Town roadway in as neat and clean a condition as is possible and upon completion of the work granted herein, shall leave the Town roadway in a thoroughly neat, clean and usable condition.
4. The Permittee agrees by the acceptance of this permit to properly maintain any encroachment placed by the Permittee on any part of the Town roadway and to immediately repair any injury to any portion of the roadway which occurs as a result of the encroachment, until such time as the Permittee may be relieved of the responsibility of such encroachment by the Town Department of Public Works.
5. It is further agreed by the Permittee that whenever construction, reconstruction, or maintenance work upon the highway may require, the installation provided for herein shall, upon request of the Town Department of Public Works, be immediately removed by and at the sole expense of the Permittee.
6. No material used for fill or backfill in the construction of the encroachment shall be borrowed or taken from within the Town Right-of-Way.
7. Where applicable, Permittee shall submit proposed traffic control plan. All traffic control methods shall be California MUTCD Part 6 compliant. At least one eleven foot (11') lane in each direction of any public road, under the jurisdiction of the Town of Paradise, and other public roads junctioning or intersecting therewith, shall be kept open for travel by the general public at all times. Reversible flow, one-way traffic control requires specific approval during the Application Review Process. A full traffic control plan shall be submitted for review when controls exceed typical flagging or shoulder work, such as lane closures or lane shifts. No public road under the jurisdiction of the Town shall be closed to travel by the general public without special permission, in writing, of the Town Engineer.
8. The Permittee, by the acceptance of this permit, shall assume full responsibility for all liability for personal injury or damage to property which may arise out of the work herein permitted or which may arise out of the failure on the part of the Permittee to do the work provided for under this permit. In the event any claim of such liability is made against the Town or any department, official, or employee thereof, the Permittee shall defend, indemnify, and hold them and each of them harmless for such a claim.
9. Trench backfill and pavement restoration shall comply with Standard Detail **TB1** and Detail **TB2**, where applicable. All excavations shall be backfilled and compacted immediately after work therein has been completed. Trenches shall not be left open farther than 300 feet in advance of the pipe laying operations unless otherwise permitted by the engineer. Unless otherwise permitted under the special conditions, backfill shall be placed and mechanically compacted in such a manner that the relative compaction throughout the entire fill within the Town road right-of-way shall conform to the percentage of compaction as stated on Town standard details. Permittee shall notify the Town inspector **24** hours before backfilling and / or paving.
  - a. All installations, parallel with roadway, shall be placed as close to the right-of-way as possible.
  - b. All pavements, curbs, gutters, sidewalks, borrow ditches, pipes, headwalls, road signs, trees, shrubbery and / or other permanent road facilities impaired by or as a result of, construction operations at the construction site(s), or at other location(s) occupied by materials and / or equipment shall be restored immediately upon backfilling of the excavation to the original grades and cross sections, and to a condition as good as, or better than, existing prior to construction.
10. Whenever necessary to secure permission from abutting property owners, such authority must be secured by the Permittee prior to starting work.
11. The future safety and convenience of the traveling public shall be given every consideration in the location and type of construction. Permittee shall cause to be placed, erected and maintained all warning signals, lights, barricades, signs, and other devices or measures essential to safeguard travel by the general public over and at the site of work authorized herein.
12. If the construction work covered by this permit is to be done by a private contractor hired by the applicant, applicant shall notify contractor as to the special conditions and requirements contained herein.
13. Permittee agrees that if the roadway and / or adjacent area (including drainage or stormwater pollution best management practices) are not left in an acceptable manner to the Town Engineer, and if such noticed deficiencies are not corrected within thirty (30) days of written notice thereof, Permittee agrees to pay the Town of Paradise for any and all costs necessary to correct said deficiencies.
14. When any excavation is to take place within 300 feet of a signalized intersection, Permittee shall secure location service of signal loop and wiring from Bear Electrical Solutions (1-800-462-3271) and shall be required to pay for that service.
15. This permit expires one (1) year from the approval date unless otherwise noted. If you require an extension of time, please contact the Town Engineer's office.
16. A minimum of 24-hours notice is required to schedule an inspection by the Town in connection with this encroachment permit. Should the Contractor wish to perform work during non-typical working hours (M-F 7AM-5PM), the Contractor may request a special inspection for approval by the Town of Paradise. Such inspections, if approved, will be billed to the Contractor at rates defined in the Master Fee Schedule currently in effect.
17. Contractor shall notify Underground Service Alert (USA) at least 48 hours in advance of any work; dial 811.

DRIVEWAY TYPE	CALTRANS TYPE A, 1/2" MAX AGGREGATE ASPHALT CONCRETE	CL II AB ROCK, 95% COMPACTED
	MINIMUM THICKNESS	MINIMUM THICKNESS
RESIDENTIAL	2½"	4"
COMMERCIAL	4"	6"



SECTION A-A

**NOTES:**

1. DRIVEWAY SLOPE AND LAYOUT TO BE APPROVED BY TOWN OF PARADISE.
2. CONTACT TOWN OF PARADISE (OR CALTRANS FOR SR 191/CLARK RD SOUTH OF PEARSON) PRIOR TO BEGINNING WORK.
3. PRIOR TO PLACING ASPHALT CONCRETE THE SAWCUT EDGE IS TO HAVE A SS-1 TACK COAT APPLIED.
4. PAVING SURFACE AT BUTT JOINTS SHALL BE SEALED WITH SS-1 EMULSION 4" EACH SIDE OF JOINT AFTER FINAL COMPACTION OF ASPHALT CONCRETE. SEALANT SHALL BE SANDED AS NECESSARY TO PREVENT TRAFFIC PICK UP.
5. THE DRIVEWAY APPROACH SECTION SHALL BE A MINIMUM OF 2 1/2" ASPHALT CONCRETE ON 4" CL II AB ROCK FOR RESIDENTIAL APPROACHES AND 4" ASPHALT CONCRETE ON 6" CL II AB ROCK FOR COMMERCIAL DRIVE APPROACHES. ASPHALT CONCRETE SHALL BE CALTRANS TYPE 'A', 1/2" MAXIMUM AGGREGATE ASPHALT CONCRETE. BASE ROCK SHALL BE COMPACTED TO 95%.
6. ASPHALT CONCRETE PLACEMENT AT TOWN ROAD IS TO BE A FLUSH BUTT JOINT. TIE INTO PUBLIC ROAD AT EXISTING EDGE OF PAVEMENT IN NEAT, STRAIGHT LINE. PRIOR TO SAWCUTTING ANY PUBLIC ROAD, OBTAIN APPROVAL FROM THE TOWN OF PARADISE.
7. ALL WORK SHALL CONFORM TO THE STANDARD SPECIFICATIONS OF THE STATE OF CALIFORNIA, DEPARTMENT OF TRANSPORTATION, CURRENT EDITION.
8. NO ADDITIONAL DRAINAGE WATER SHALL BE DIRECTED TO THE TOWN RIGHT OF WAY.



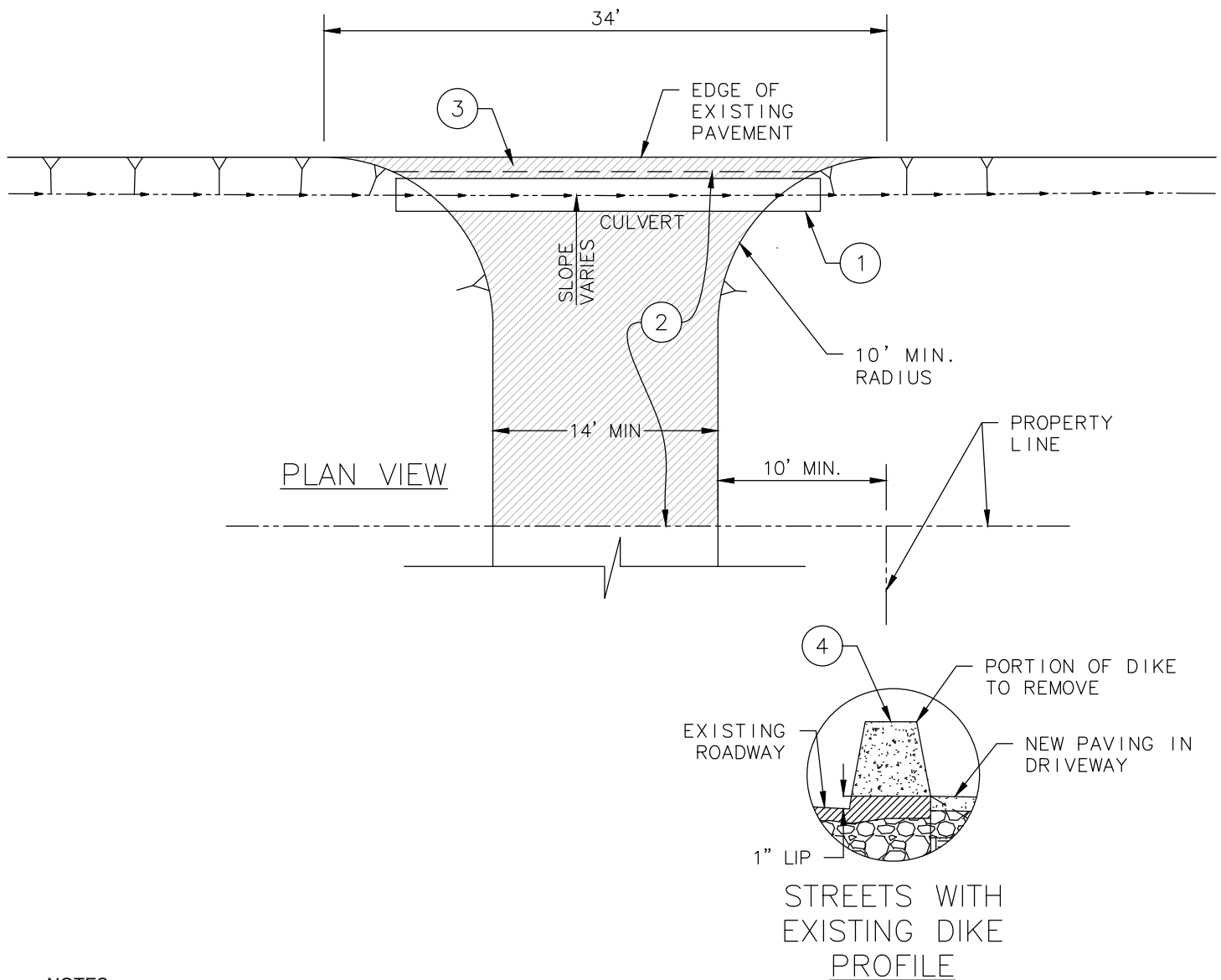
**TOWN OF PARADISE**  
PUBLIC WORKS / ENGINEERING

5555 Skyway  
Paradise, California 95969  
Phone: (530) 872-6291 Fax: (530) 877-5059

**Standard Detail D-12**  
**DRIVEWAY CONNECTION**

*[Signature]*  
Approved

3/30/2023  
Date



**NOTES:**

1. PIPE, IF REQUIRED BY TOWN ENGINEER, TO BE RCP OR EQUAL. SIZE, LENGTH, AND LOCATION TO BE DETERMINED BY TOWN ENGINEER. 15" MIN, OBLONG IF NEEDED OR OTHERWISE APPROVED.
2. PAVING SURFACE SHALL CONSIST OF 2.5" ASPHALT CONCRETE (AC) OVER 4" CL II AB OR OPTIONAL 4" CONCRETE OVER 2" AB, SAND, OR PEA GRAVEL. INSPECTION OF FORM ARE REQUIRED.
3. CONCRETE TRANSITION TO ASPHALT SHALL BE FLUSH.
4. REMOVE EXISTING AC DIKE IF APPLICABLE (KEEP 1" LIP AS SHOWN)
5. DRIVEWAY SHALL NOT OBSTRUCT NATURAL DRAINAGE DURING AND AFTER CONSTRUCTION.



**TOWN OF PARADISE**  
PUBLIC WORKS / ENGINEERING

5555 Skyway

Paradise, California 95969

Phone: (530) 872-6291

Fax: (530) 877-5059

Standard Detail D-13A  
PRIVATE DRIVEWAY

*[Signature]*

Approved

3/30/2023

Date