

## **Plan Submittal Requirements**

### ☐ **Site Built homes:**

- ☐ Completed Building Permit Application
- ☐ 2 signed sets of complete drawings
- ☐ 2 sets of structural calculations
- ☐ 2 sets of energy calculations Title 24)
- ☐ 2 sets of truss calculations if applicable
- ☐ 1 survey (certification of corners)
- ☐ Completed Grading & Best Management Practice Form
- ☐ Snow load documentation
- ☐ Wildland Urban Interface (WUI) documentation
- ☐ Copy of completed Construction & Demo Recycling Waste Management Plan.
- ☐ 2 sets of photovoltaic/solar system plans (May be deferred)
- ☐ 2 sets of residential fire sprinkler plans (May be deferred)
  - Flow test performed by PID

### ☐ **Manufactured homes:**

- ☐ Building Permit Application
- ☐ 2 sets of state approved foundation system plans
- ☐ 2 factory provided floor plans
- ☐ 2 sets of manufacturer's requirements
- ☐ 1 survey (certification of corners)
- ☐ Completed Grading & Best Management Practice Form.
- ☐ Snow load documentation
- ☐ Wildland Urban Interface (WUI) Documentation
- ☐ HCD Form 433(a).
- ☐ HCD Form 433(b),
- ☐ Check made payable to the HCD,
- ☐ Tax clearance certificate (existing units).
- ☐ Grant deed
- ☐ Manufacturer's Certificate of Origin (new units, may be deferred to 1<sup>st</sup> inspection)
- ☐ Fire Flow Completed from the Town of Paradise (Station 81 or BRC)

### ☐ **Commercial Projects**

- ☐ Completed Building Permit Application.  
2 signed sets of complete drawings,
- ☐ 2 sets of structural calculations
- ☐ 2 sets of energy calculations (Title 24).
- ☐ 2 sets of truss calculations if applicable.
- ☐ 1 survey (certification of corners)
- ☐ 2 sets signed CALGreen
- ☐ Completed Erosion & Sediment Control Plan (<1 acre) or SWPPP (>1 acre).
- ☐ Completed Post-Construction Standards Plan (if applicable).
- ☐ Construction & Demo Recycling Waste Management Plan.
- ☐ Fire Hydrant Flow Test
- ☐ 2 sets of commercial fire sprinkler plans (if required).
- ☐ 2 sets of Landscape & irrigation plans with water use calculations (may be deferred)
- ☐ 2 sets of photovoltaic/solar system plans
- ☐ 2 additional plot plans and 1 floor plan, to the Onsite Sanitation Division.
- ☐ Approved Architectural Design Review letter
- ☐ Complete digital plan set on flash drive

### ☐ **Metal Buildings:**

- ☐ Building Permit Application.
- ☐ 2 signed sets of complete drawings,
- ☐ 1 survey (certification of corners)
- ☐ Completed Grading & Best Management Practice Form.
- ☐ 2 signed sets of factory provided engineered drawings/calculations
- ☐ WHEN 1500 SQ FT OR MORE AND/OR WITHIN 20 FT OF A DWELLING UNIT: Flow Test performed by the Town of Paradise (Station 81 or BRC)
  - 2 sets of residential fire sprinkler plans if required water supply is not met (may be deferred)

**I understand and have complied with all plan submittal requirements.**

Applicants Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_