



**Town of Paradise
Council Agenda Summary
Date: May 8, 2018**

Agenda Item: 6

Originated by: Gina S. Will, Administrative Services Director/Town Treasurer
Approved by: Lauren Gill, Town Manager
Subject: Operating and Capital Budget Update

Council Action Requested:

1. Consider and file the information presented; and
2. Approve 2017/18 recommended budget adjustments; and
3. Provide any alternative direction to staff concerning budget development

Background:

The 2018/19 priority setting meeting held on February 27, 2018 started the budget process for adopting the Operating and Capital Budgets for 2018/19. The meeting identified the work plan and priorities for the 2018/19 fiscal year that staff will incorporate when developing the proposed budget.

Discussion:

2017/18

Staff met with the Measure C Citizen Oversight Committee on April 24, 2018 to go over the 3rd quarter 2017/18 financial report, the 2017/18 estimated actual numbers, and to approve budget adjustments. In addition, the committee discussed the success of the community outreach at the Measure C Day on April 17, 2018. The Committee approved the information presented, and now staff is seeking budget adjustment approval on the following Measure C items:

	2017/18 3 rd Quarter Total to Date	2017/18 Amended Budget	2017/18 Proposed Budget
Police Dept. Roof Replacement	\$46,670	\$47,000	\$46,670
2 nd Investigator	67,977	97,578	110,936
Police Cadets (2)	48,021	56,583	50,443
K-9 Program	6,763	11,000	9,714

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Animal Control Officer & Supervisor Training	0	1,600	0
Shelter Concrete Repairs	0	8,000	12,127
Online Dog Licensing Renewal	3,840	4,000	3,840
Fire Station 81 Service Panel & Breaker Box	0	0	20,000

The animal control epoxy concrete repairs are now complete and came out well. The shelter kennels are improved and will be easier to keep cleaned and sanitized. The total cost of the project was \$12,127.

An electrical panel and breaker box has recently been identified at fire station 81 with similar defects as the one replaced at the police department. Staff is moving toward replacement and repair and is seeking a budget appropriation not to exceed \$20,000.

These requested adjustments increase the Measure C budget by \$25,758. These adjustments still fit within the overall financial plan and retain appropriate reserves.

2018/19

Departments have now completed their requested budgets. The Town Manager and Administrative Services Director has started reviewing these budgets and meeting with departments in order to create the Manager recommended budgets for Town Council review.

Following is the Preliminary 2018/19 Measure C Budget, which staff and the Measure C Committee also discussed at the April 24, 2018 meeting. The Committee will meet again on May 22, 2018 to discuss any budget developments and to create a Measure C Budget recommendation.

Preliminary 2018/19 Measure C Budget

Police		Fire	
2 nd Investigator	\$171,905	Maintain Contract	\$250,000
Police Cadet	\$27,924	Engine 81 & 82	\$167,183
3 Police Cars	\$100,000	Animal Control	
Body Cameras Payment	\$5,917	Maintain staffing & operations	\$135,000
K9 Program	\$10,005	Public Works	
Enhanced Training	\$15,000	Almond St. Multi-Modal	\$388,000
		Ponderosa SR2S	\$193,000

Fiscal Impact:

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The recommended Measure C budget adjustments for 2017/18 will decrease Measure C reserves by \$25,758, but will still provide \$1.4 million in Measure C reserves at the time of Measure C expiration to maintain key public safety services for two years after the expiration.

There is no fiscal impact to the information provided to Council regarding the 2018/19 budget process as no action has been requested.