

# TOWN OF PARADISE

2016/17 and 2017/18

Operating and Capital Budgets Status Update

November 14, 2017



# 2016/17 Operating and Capital Budgets

- Adopted June 20, 2016
- All transactions are recorded and the audit is in progress
- Financial Statements and Independent Auditors Report will be issued December or January.



# 2017/18 Operating and capital budgets

- Adopted June 27,  
2017
- Three months of  
transactions recorded



# 2017/18 Operating and Capital Budget Highlights

## Measure C Investment

- Animal Control Staffing Levels & Operating Support
- Police Detective, Cars, K9, Training & Facilities
- Fire Staffing Levels & Apparatus
- Road Improvements

## Personnel

- One Month Overlap for Police Chief Replacement
- Reclassify Two Positions (Fleet and CSO)
- Full Year of Fire Prevention (1/3 each Hydrant Maint, Fire Inspection & Prevention)
- Renewed CAL FIRE Contract

## Capital Improvement Projects

- 6 Road Projects
- 4 Multi-Use Projects
- 1 Signal Project
- 1 Sewer Feasibility Project
- 3 Analytical/Sustainability Projects

## Efficiency/Sustainability

- \$128,000 expected to be added to Cash Flow Reserves in 2016/17
- Balanced General Fund Budget
- \$25,000 OPEB Contribution
- Investment in HR & IT efficiency
- Improved Gas Tax Funding

# 2017/18 Operating and Capital Budget Weakness

## Animal Control Sustainability

- Donation funds are exhausted & Measure C expires in 2020/21

## CalPERS Pension Contribution Requirements Increasing

- Will strain future General Fund budgets

## Measure C expires in 2020/21 risking

- Fire Personnel Services
- 2<sup>nd</sup> Detective
- Equipment and Vehicle Replacement
- Animal Control
- CIP Matching Funds



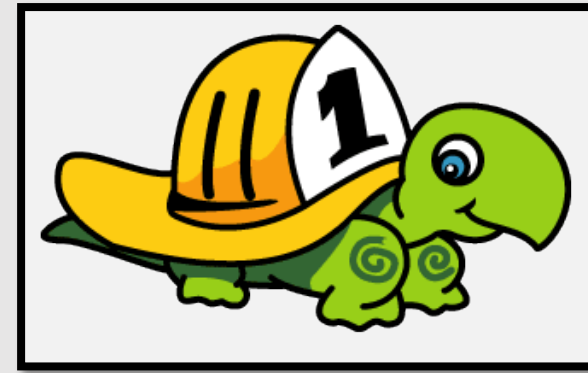
# GENERAL FUND UPDATE

# Code Enforcement Program

- Slow but Steady progress on addressing hazardous and blighted properties in Paradise
  - *Lowering police calls for service and increasing local property values*
- Recent focus on large outdoor marijuana grows have eliminated most
  - *\$13,000 was budgeted for public nuisance (including marijuana) and \$26,525 received to date. Recommend increasing budget to \$28,000*



# Fire Department



When appropriate the Town rented apparatus to the State during 2017 fire season

- Surplused 81 earned rental income by acting as reserve engine nearby



Rental income budget is \$75,000 and \$98,794 has been recorded to date

- Fire Chief estimates at least another \$25,000 coming
- Recommend budget increase to \$125,000 and transfer out of \$50,000 for future apparatus replacement

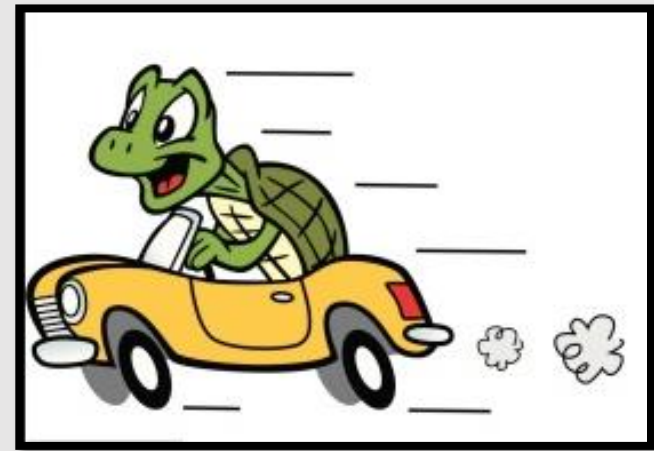


Staff continues efforts to sell Engine 81

- 2016/17 CAL FIRE contract savings and additional 2017/18 rental income has replaced cash flow reserves temporarily used to fund new fire engine



# Measure C



- ❑ On October 24, 2017, the quarterly Measure C Citizens Oversight Committee meeting was held and the final 4<sup>th</sup> quarter 2016/17 and the 1<sup>st</sup> quarter 2017/18 reports to date were approved.
- ❑ 2016/17 concluded with receipts of \$1,355,070
  - This is a 9.6% increase in receipts from 2015/16
- ❑ *\$1,328,363 was used in 2016/17 to maintain public safety services and replace essential operating equipment*

# Police Department Roof





## Police Department Windows

# Potential Measure C 2017/18 budget adjustments

## Revenues

- Increase Budget to \$1,368,621 from \$1,335,000
- Revenue continues to trend upward
- This assumes 1% increase from 2016/17

## K9 Program Support

- Decrease Budget to \$11,000 from \$13,000
- 2015/16 Actual \$9,514 and 2016/17 Actual \$10,516

## Police Roof Replacement

- Decrease Budget to \$47,000 from \$75,000
- \$46,622 spent in 2017/18 to date

## Fleet Repair Facility Construction

- Increase Budget to \$60,000 from \$0
- There are currently no facilities or lift for repairing fire engines or other large equipment

## 10% Fixed Reserve

- Increase reserve to \$203,710 from \$188,000
- To align Town Council requested 10% fixed reserve with projected revenues

# Measure C Financial Plan (2015/16 – 2020/21)

Projected Revenues			\$8,148,431
Commitments for:	Police	\$2,343,028	
	Fire	2,240,849	
	Animal Control	411,741	
	Public Works	1,575,940	
	10% Fixed Reserve	814,840	
	Contingency Reserve	762,033	(8,148,431)
Net Remaining			0

# Measure C is in 3<sup>rd</sup> Year and Maintains Public Safety Services



Second Investigation Position



Police Cadet Sponsorship



K9 Program



Enhanced Officer and Dispatch Training



CAL FIRE Contract



Support for two Animal Control Officers

# General fund reserves

	2016/17 Estimated Actual	2016/17 Revised Estimated Actual	2017/18 Adopted Budget	2017/18 Proposed Budget
<b>Designated Reserves</b>				
Nonspendable (RDA & Other)	1,964,939	1,943,326	1,930,018	1,930,018
Assigned - Abatements	20,000	20,000	20,000	20,000
Unassigned – Cash Flow	938,717	1,358,960	1,380,610	1,395,610
<b>Designated Reserves – Measure C</b>				
Assigned – Final Year	283,274	283,274	283,274	283,274
Assigned – Vehicle Payments	150,149	150,149	150,149	150,149
Assigned Fixed Reserves			188,000	188,000
Unassigned - Contingencies	141,684	239,375	213,599	213,599



ANIMAL  
CONTROL  
SERVICES



# Animal Control Challenges

- Chronic Employment Vacancy
  - *Trying to fill Animal Control Officer position since May 2017*
  - *Must start over and go out again for applications*

Represents the Town in Delicate Situations

- Responds to dangerous dog calls
- Issues citations for code violations
- Utilizes judgement in disputes
- Witness in hearings and court

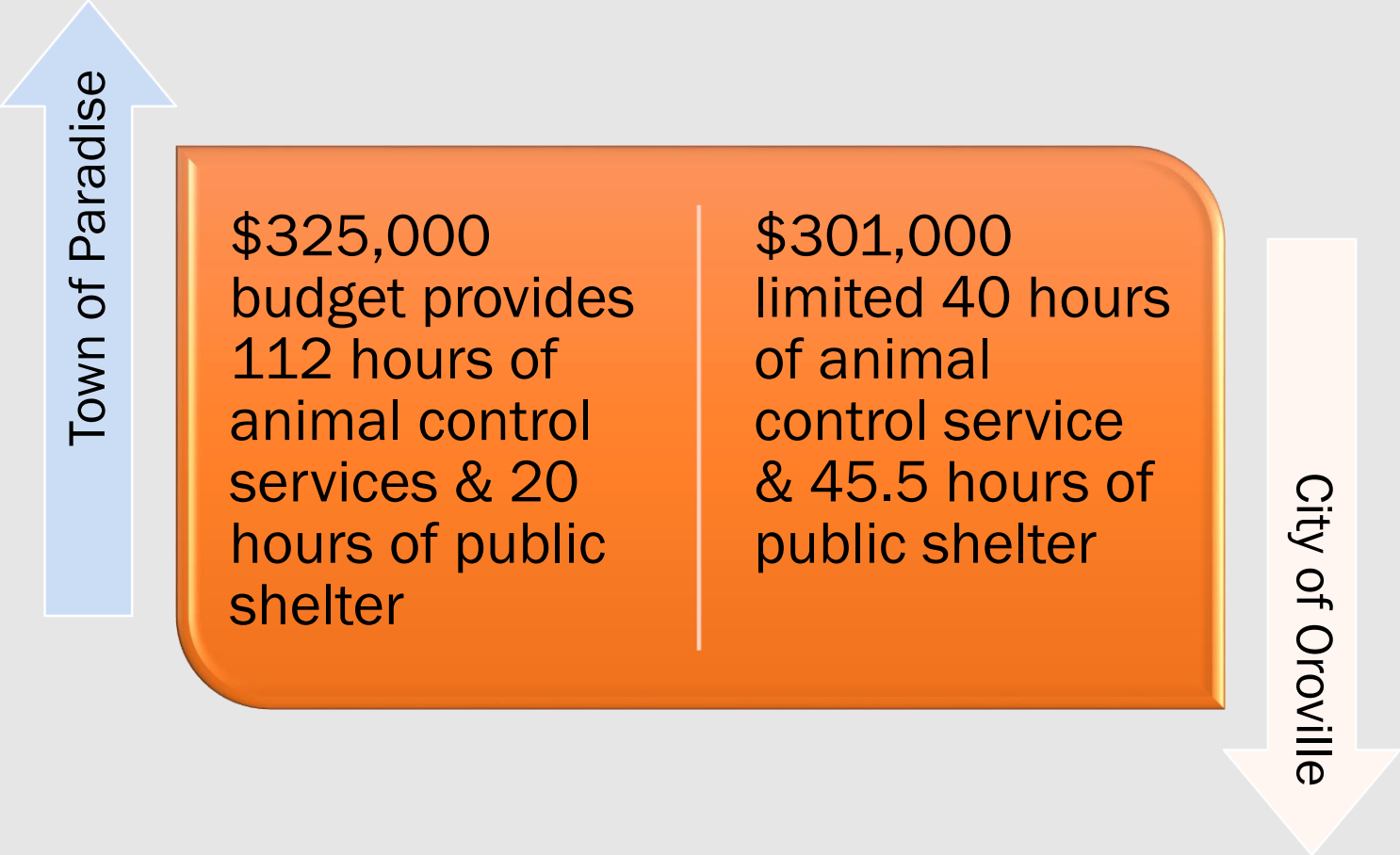
Vacancies draw resources from other Divisions

- Impacts Police, Finance and HR

# Animal Control Salary Comparison

City	Position Title	Hourly Min	Hourly Max	City	Position Title	Salary Min	Salary Max
Chico	Animal Control Officer I	\$15.41	\$21.28	Chico	Animal Services Manager	\$30.15	\$38.48
Chico	Animal Control Officer II	\$17.02	\$23.47	Butte Co.	Animal Control Supervisor	\$18.75	\$25.15
Butte Co.	Animal Control Officer	\$15.63	\$20.94	Butte Co.	Animal Control Program Manager	\$30.00	\$40.20
Butte Co.	Sr. Animal Control Officer	\$20.00	\$26.81	Yuba City	Animal Services Manager	\$38.23	\$46.46
Yuba City	Animal Control Officer I	\$16.09	\$19.55	<b>AVERAGE</b>		<b>\$29.28</b>	<b>\$37.57</b>
Yuba City	Animal Control Officer II	\$17.64	\$21.43				
<b>AVERAGE</b>		<b>\$16.97</b>	<b>\$22.25</b>				
Paradise (Current)	Animal Control Officer	\$14.20	\$18.12	Paradise (Current)	Animal Control Supervisor	\$17.00	\$21.69
Paradise (Proposed)	Animal Control Officer	\$16.00	\$20.42	Paradise (Proposed)	Animal Control Supervisor	\$19.00	\$24.26

# Animal Control Service Operations Budget



# Animal Control Service Funding Considerations

Animal Control Functions

- Disposal of over 100 deer per year
- 30+ annual hearings for dangerous dogs
- Enforce the rabies prevention
- 1,000+ incidents reported each year

Outsourcing unlikely

- Butte Humane Society discussions since June 2017
- Receptive to possible sheltering options
- No capacity for Animal Control Functions

Measure N

- \$12 per parcel provides \$132,362
- Short \$190,000 per year

Convene Funding Committee

- Continue discussion on funding alternatives



# CAPITAL IMPROVEMENT PROJECTS

# 2016/17 Capital Improvement Projects

9367 Clark Road Safety Enhancements	8,306.82
9368 Cypress Curve Realignment	75,960.97
9370 Pearson Rd Shoulder	410,212.56
9371 Pearson SR2S	601,037.23
9372 Maxwell SR2S	25,691.02
9376 Paradise Sewer Project	292,604.40
9377 Almond St Multi-Modal Improvements	144,317.97
9378 Memorial Trailway Enhancements	10,720.03
9379 Downtown Paradise Equal Mob	57,489.51
9380 Ponderosa SR2S	112,830.12
9381 2016 Road Rehab Project	500,913.53
9382 Skyway/Black Olive Signal	68,884.87
9383 Pearson Road Bike-Ped Improvements	1,349.68
9384 Paradise Systemic Safety Analysis	479.51
9388 Greenwood Drive FEMA	672.70
Total	2,311,470.92

# TOWN COUNCIL ACTION REQUESTED

1. Review and file financial information provided concerning the 2016/17 and 2017/18 operating and capital budgets
2. Approve staff recommended budget adjustments
3. Adopt a resolution approving the revision of the Salary Pay Plan for certain positions



QUESTIONS