

**TOWN OF PARADISE
SPECIAL OUTDOOR EVENT
APPLICATION
(ROAD CLOSURE/ROAD USAGE)**

(Must be submitted for approval
at least 15 days prior to date of event)

Date Submitted: _____ **Date of Event:** _____

Name of Event _____

Name of Applicant

Applicant's Telephone Numbers (Home, Work, Cell) _____

Applicant's Email Address(s) _____

Name of Organization _____

Address _____

Name of Person Coordinating Event (if different from above) _____

Coordinator Telephone Numbers (Home, Work, Cell)

Coordinator's Email Address(s)

Type of Event _____

Proposed Location, with Boundaries described _____

Special Event Permit - \$196.94

Time(s) of Event _____

Estimated Number of Vendors Participating _____

Type of Vendors Participating _____

If Vendors are selling items for profit, please supply, on a separate sheet, the Vendors' Names, Addresses and Resale Permit #'s.

Description of sound amplification equipment being used or musical performance:

Requested Location of Road Closure with Streets and Boundaries specifically described:

Start Time of Road Closure _____

End Time of Road Closure _____

Will the entire Street(s) be used curb to curb: YES () NO ()

Explain, if necessary _____

Estimated number of persons attending the event each day: _____

Special Event Permit fee **\$196.94 due upon submission of application.**

Possible *Additional* Event Staffing Fees (Police/Fire/Public Works) (VIPS may be \$9/Hour or as determined by the Police Chief)

Special Event Permit - \$196.94

Total Fee \$ 196.94 **. Received on** _____
Date

Upon approval of this Special Outdoor Event Application with Road Closure request, the Special Event Permit will be routed to the Police Chief for their evaluation and approval. If approved by the Police Chief, the Town Manager will then sign the Permit, and then Applicant signs the permit and submits the required Insurance Certificate (specific insurance requirements attached) will be received by the Town, and Event Staffing Fees collected, if the staffing fees are deemed necessary.

Signature of Applicant

Eric Reinbold, Chief of Police

Anthony Lindsey, Fire Marshal

Jim Goodwin, Town Manager